

APPROVED MINUTES

CACHE COUNTY COUNCIL

June 8, 2021 at 5:00 p.m. - Cache County Chamber at 199 North Main, Logan, Utah.

In accordance with the requirements of Utah Code Annotated Section 52-4-203, the County Clerk records in the minutes the names of all persons who appear and speak at a County Council meeting and the substance "in brief" of their comments. Such statements may include opinion or purported facts. The County does not verify the accuracy or truth of any statement but includes it as part of the record pursuant to State law.

MEMBERS PRESENT: Chair Gina H. Worthen; Vice Chair Barbara Tidwell; Council Members Karl B. Ward, Paul R. Borup, David L. Erickson, Nolan Gunnell, Gordon A. Zilles

MEMBERS EXCUSED: County Executive David Zook

STAFF PRESENT: Deputy County Executive Bryce Mumford, County Clerk Jess Bradfield, Deputy Attorney John Luthy, Sr. Financial Analyst Phillip Noble, HR Director Amy Adams, Public Works Director Matt Phillips, Fire Chief Rod Hammer, IT Director Bart Nelson, Angie Zetterquist, and Deputy Clerk Bryson Behm

OTHER ATTENDANCE:

Council Workshop (County Budget)

1. **Call to Order 3:30p.m.** – Gina H. Worthen
2. **County Budget** – Presentation by Deputy Executive Bryce Mumford and Sr. Financial Analyst Phillip Noble. Mumford and Noble presented information about the budget calendar and the budget process.
3. **Adjourn** – Approximately at 4:15pm

MEMBERS PRESENT: Chair Gina H. Worthen; Vice Chair Barbara Tidwell Council Members: Karl B. Ward, Paul R. Borup, Nolan Gunnell, Gordon A. Zilles, David L. Erickson

STAFF PRESENT: County Executive David Zook, Deputy Attorney John Luthy, Deputy Clerk Bryson Behm, Economic Development Director Shawn Milne, HR Director Amy Adams, Bart Nelson IT Director, Sheriff Chad Jensen , Rod Hammer, Terryl Warner, Angie Zetterquist and Lauren Ryan

OTHER ATTENDANCE: John Drew and Justin Robinson

Council Meeting

1. **Call to Order 5:00p.m.** – Gina Worthen
2. **Opening Remarks and Pledge of Allegiance** –David Erickson
3. **Review and Approval of Agenda**
 - Action:** Motion made by Gordon Zilles to approve the agenda; Seconded by Barbara Tidwell
 - Motion passes.**
 - Aye:** 7 Gina H. Worthen, Barbara Tidwell, Karl B. Ward, Paul R. Borup, Nolan Gunnell, Gordon A. Zilles, David Erickson
 - Nay:** 0
4. **Review and Approval of Minutes**
 - Action:** Motion made by Karl Ward to approve the minutes from the May 11 meeting with the requested edits; Seconded by Paul Borup.
 - Motion passes.**
 - Aye:** 7 Gina H. Worthen, Barbara Tidwell, Karl B. Ward, Paul R. Borup, Nolan Gunnell, Gordon A. Zilles, David Erickson
 - Nay:** 0
5. **Report of the County Executive: Deputy Executive Bryce Mumford**
 - a. **Appointments:** Jeremy Bare as a Deputy County Sheriff (**ATTACHMENT 1**)
 - Action:** Motion made by David Erickson to approve the appointment of Jeremy Bare; Seconded by Barbara Tidwell
 - Motion passes.**
 - Aye:** 7 Gina H. Worthen, Barbara Tidwell, Karl B. Ward, Paul R. Borup, Nolan Gunnell, Gordon A. Zilles, David Erickson
 - Nay:** 0
 - b. Financial Reports: May 2021 Expense Report
6. **Items of Special Interest**
 - a. Bear River Health Department Area Plan
 - Discussion:** Brock Alder of the Bear River Health Department reported on their area plan and how they will use the funding they have received from the state. Council expressed their gratitude for the health department and their role in combatting COVID-19. They also reported on numbers about substance abuse and how it is slightly rising.
 - b. Bear River Mental Health Department Area Plan
 - Discussion:** Beth from Bear River Mental Health reported on the Mental Health Departments Area Plan. She then went over the revisions to their plan. The revisions include jail services, hospital release follow up. MRT program and the expansion of telehealth.
 - c. Animal Impound Facility Update
 - Discussion:** Sheriff Chad Jensen gave a brief history for the need for an animal impounds facility. He also reported on that the

county will save money by having a non-profit for the veterinary services but the county will be in charge of facility administration.

7. Department or Committee Reports

- a. Imagine Cache Plan Update

Discussion: Lauren from the planning department reported on the open house of the “Imagine Cache Plan” and other community outreach. A rough draft of the plan may be available by the fall. Lauren also presented on a story map that the GIS department has created for the public instead of the public reading a large report. Online participation will start in July, and open to the idea of tabling at events at upcoming summer events throughout the smaller communities in the county.

8. Board of Equalization Matters

- a. No Board of Equalization Matters presented for consideration

9. Public Hearings

- a. West Edge Rezone – Ordinance 2021-16 **(ATTACHMENT 2)**

Action: Motion made by Gordon Zilles to close the public hearing; Seconded by Barbara Tidwell.

Motion passes.

Aye: 7 Gina Worthen, Barbara Tidwell, Karl B. Ward, Paul R. Borup, Nolan Gunnell, Gordon A. Zilles, David L. Erickson

Nay: 0

- b. Budget Amendment – Resolution 2021-11

Discussion: Bryce Mumford and Phillip Noble reported in the transfer to help fund for the Animal Impound Facility, a new public defender position in the Attorney’s office, a public defender manager. They also mention the need and benefit of creating a hybrid paralegal/grant manager position. Phillip Noble stated that grants for the attorney’s office are often more complex than other departments and dedicated support is warranted. Terryl Warner explained that other counties are facing the same problem. Gordon Zilles asked what happened to the position of the Grant Manager that was previously approved. Phillip Noble said that it was difficult to fill the position with a qualified candidate but could not find one with the pay they were granted.

Action: Motion made by Karl Ward to close the public hearing; Seconded by Barbara Tidwell.

Motion passes.

Aye: 7 Gina Worthen, Barbara Tidwell, Karl B. Ward, Paul R. Borup, Nolan Gunnell, Gordon A. Zilles, David L. Erickson

Nay: 0

10. Pending Action

- a. No Pending Action

11. Initial Proposals for Consideration of Action

- a. West Edge Rezone – Ordinance 2021-16 **APPROVED (ATTACHMENT 3)**

Action: Motion made by Karl Ward to waive the rules and approve the West Edge Rezone; Seconded by Barbara Tidwell

Motion passes.

Aye: 7 Gina Worthen, Barbara Tidwell, Karl B. Ward, Paul R. Borup, Nolan Gunnell, Gordon A. Zilles, David L. Erickson

Nay: 0

- b. Resolution to Amend the 2021 Cache County Budget - Resolution 2021-11 **APPROVED IN PART (ATTACHMENT 4)**

Discussion: David Erickson expressed concern at the hiring of extra staff and the possibility of not having the funds in the fall. Karl Ward said his highest priority this year is to avoid Truth in Taxation hearings and expressed his opinion that county residents are carrying too much of the tax burden. Gina Worthen expressed concern over an additional building manager for the road department. Matt Phillips the public works director addressed those concerns by sharing that his employees need additional support with building upkeep. Gina also expressed concerns about reallocating funds within the clerk’s office from the equipment line item to assist with temporary election staffing needs for the municipal elections. Karl Ward mentioned that they should approve what is needed in regards to the animal impound facility and a civil deputy attorney and then have the council compile their questions on other issues and review them at the next meeting. Gordon Zilles agreed.

Action: Motion made by Gordon Zilles to divide the question and allow consideration for approval regarding the animal facility and civil deputy attorney position; Seconded by Karl Ward

Motion passes.

Aye: 7 Gina Worthen, Barbara Tidwell, Karl B. Ward, Paul R. Borup, Nolan Gunnell, Gordon A. Zilles, David L. Erickson

Nay: 0

Action: Motion made Gordon to Zilles to waive the rules and approve funding for the animal facility and civil deputy attorney position and leave all other budget hearing items for consideration at the next meeting; Seconded by Karl Ward

Motion passes.

Aye: 7 Gina Worthen, Barbara Tidwell, Karl B. Ward, Paul R. Borup, Nolan Gunnell, Gordon A. Zilles, David L. Erickson

Nay: 0

- c. Bear River Health Area Plan – Resolution 2021-12 **APPROVED (ATTACHMENT 5)**

Action: Motion made by Karl Ward to waive the rules and approve resolution 2021-12 and 2012-13; Seconded by Gordon Zilles

Motion passes.

Aye: 7 Gina Worthen, Barbara Tidwell, Karl B. Ward, Paul R. Borup, Nolan Gunnell, Gordon A. Zilles, David L. Erickson

Nay: 0

- d. Bear River Mental Health Area Plan – Resolution 2021-13 **APPROVED (ATTACHMENT 6)**
Action: Approved by action in 11 item c
- e. Cache County Personnel Policy and Procedure Manual - Resolution 2021-14 **APPROVED (ATTACHMENT 7)**
Discussion: Terryl Warner presented that it is an adoption and change in the policy manual about Domestic Violence, Sexual Violence, and Stalking. Gina Worthen and Paul Borup inquired if the definitions are overly broad; it will be on the next agenda for policy review committee.
Action: Motion made by Paul Borup to waive the rules and approve Resolution 2021-14 with the stipulation that the resolution come before the ordinance review committee for evaluation; Seconded by Gordon Zilles.
Motion passes.
Aye: 7 Gina Worthen, Barbara Tidwell, Karl B. Ward, Paul R. Borup, Nolan Gunnell, Gordon A. Zilles, David L. Erickson
Nay: 0
- f. Amending Fairgrounds Fee Schedule - Resolution 2021-15 **DENIED (ATTACHMENT 8)**
Discussion: Gina Worthen did a brief overview of the resolution and Dave Erickson asked about the checks balances of it. Bart Esplin the Fairgrounds manager doesn't exactly know how it will affect but would be okay with the change. Bryce Mumford explained that it would not be used very often but would provide ease and benefit when utilized.
Action: Motion made by Paul Borup to waive the rules and deny Resolution 2021-15; Seconded by David Erickson
Motion passes.
Aye: 7 Gina Worthen, Barbara Tidwell, Karl B. Ward, Paul R. Borup, Nolan Gunnell, Gordon A. Zilles, David L. Erickson
Nay: 0

13. Other Business

- a. Lagoon Dignitary Days
- b. Nibley Heritage Days
- c. Hyrum Public Works Facility Open House
- d. Children's Justice Center Grand Opening
- e. Lewiston Fourth of July Parade
- f. Hyrum Fourth of July Parade
- g. Cache County Employee Summer Party
- h. Hyde Park Hometown Days
- i. North Logan Pioneer Day Parade
- j. Logan City Pioneer Day Parade
- k. Summer Salsa Showdown

14. Council Member Reports

David Erickson – Discussed bulk delivery for fuels.
Gordon Zilles – Excited about the return of normalcy and the return of the parades.
Karl Ward – Provided updates about airport board meeting and talked about the resurfacing of the airport.
Barbara Tidwell – Discussed upcoming Trails Meeting.
Paul Borup – Expressed his gratitude for being an American citizen and honoring D-day.
Nolan Gunnell – Requested an update from roads.
Gina Worthen – No Report

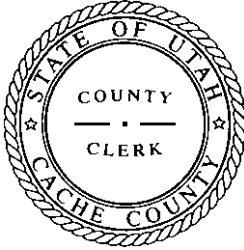
15. Adjourn – approximately at 7:15 p.m.

Jess W. Bradfield

ATTEST: Jess W. Bradfield
County Clerk/Auditor

Gina H. Worthen

APPROVAL: Gina. H. Worthen
Chair



CACHE COUNTY COUNCIL MEETING
JUNE 8, 2021

ATTACHMENT 1

OATH OF OFFICE

I, Jeremy Bare, having been appointed to the office of

Deputy Sheriff

do solemnly swear that I will support, obey and defend the Constitution of the United States and the Constitution of the State of Utah, and that I will discharge the duties of my office with fidelity.

Signed Jeremy Bare

STATE OF UTAH)
 §
County of Cache)

Subscribed and sworn to before me this 24th day of April, 2021.



Signed D. Chad Jensen
D. Chad Jensen
Sheriff

CACHE COUNTY COUNCIL MEETING
JUNE 8, 2021

ATTACHMENT 2



Public Hearing

Ordinance 2021-16 West Edge Rezone

Agenda request submitted by: Chris Harrild, Director – Forwarded from the County Planning Commission

Assisting Department: Development Services

Requested Council meeting date: June 8, 2021

Agenda Item Language: Ordinance 2021-16 West Edge Rezone – A request to rezone ~45 acres at ~2200 North 1200 West, near Logan, from the Agricultural (A10) Zone to the Industrial (I) Zone.

Recommendation: Planning Commission – Approval (4-yea; 0-nay).

Background: A request to rezone ~45 acres at ~2200 North 1200 West, near Logan, from the Agricultural (A10) Zone to the Industrial (I) Zone.

Fiscal Impact: N/A

Public Hearing Required: Rezone requests require a public hearing before the County Planning Commission (PC). This hearing was held on May 6, 2021.

No additional hearing is required under the requirements of the State Code, however, the Council has previously directed it is beneficial to rehear the public comment and hold an additional hearing before the Council.

See attached for additional information.

County Staff Presenter: Chris Harrild

Presentation Time: 10-15 minutes.

County Staff Point of Contact: Angie Zetterquist, County Planner

Legal Review: N/A

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Public hearing to be held on June 8, 2021.
If approved, the rezone will take effect 15 days from the date of approval.

Approval (4-yea; 0-nay).
Public hearing held on May 6, 2021.
Conclusion: Based on the findings of fact noted [in the staff report], the West Edge Rezone is hereby recommended for approval to the County Council as follows:

- ### Staff Report review by Development Services Director

Staff Report by County Planner

General Description

This ordinance amends the County Zoning Map by rezoning ~45 acres of property from the Agricultural (A10) Zone to the Industrial (I) Zone.

Revised Staff Report to Planning Commission
Survey of rezone area provided by applicant

Staff Report: West Edge Rezone

6 May 2021

This staff report is an analysis of the application based on adopted county documents, standard county development practices, and available information. The report is to be used to review and consider the merits of the application. Additional information may be provided that supplements or amends this staff report.

Agent: Justin Robinson

Parcel ID#: 04-075-0002, -0003

Staff Recommendation: Continue up to 90 days

Type of Action: Legislative

Land Use Authority: Cache County Council

Location

Reviewed by Angie Zetterquist

Project Address:

Acres: ~45.0

~2200 North 1200 West
near Logan

Surrounding Uses:

North – Agricultural/Wetlands

South – Agricultural/Wetlands

East – Industrial

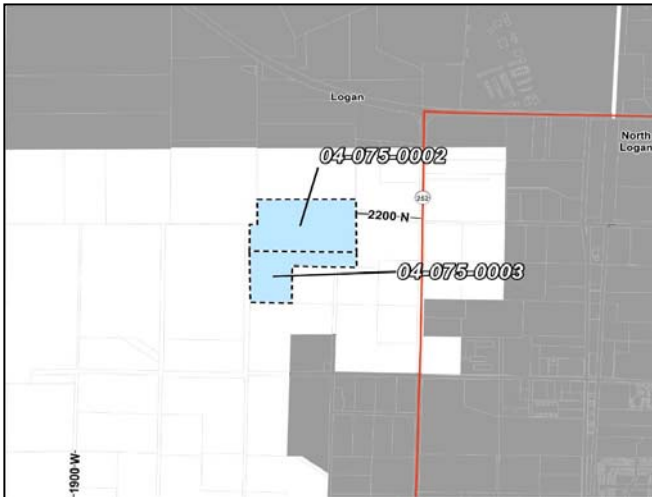
West – Agricultural/Wetlands

Current Zoning:

Agricultural (A10)

Proposed Zoning:

Industrial (I)



Findings of Fact

A. Request description

1. A request to rezone approximately 45 acres from the Agricultural (A10) Zone to the Industrial (I) Zone.
2. This rezone may allow the parcel to establish uses permitted in the Industrial (I) Zone. A rezone request is general in nature and is not tied to any proposed use. Any impacts related to permitted and conditional uses allowed within the Industrial Zone will be addressed as part of each respective approval process required prior to site development activities.
3. Staff has identified general information as pertains to the subject property to assist the Planning Commission and County Council in arriving at a decision. This information is reflected in the attached maps (Attachment A, B, & C) and in the following text:

a. Land Use Context:

- i. Parcel status: The subject properties are legal as they are in the same size and configuration since August 8, 2006. Research from the County's GIS Department indicates that, according to the legal description and plat that there are significance discrepancies on the acreage. Property descriptions appear to be lot and block based, and there appear to be road right-of-way gaps that likely should appear on the property, but currently do not. Further research and a survey is required to determine the actual acreage of the properties and if any road rights-of-way are present prior to any possible rezone of the property.
- ii. The Industrial (I) Zone allows for a variety of uses with the approval of a zoning clearance and/or conditional use permit, including the following uses, that are not permitted in the current Agricultural (A10) Zone:
 - General Manufacturing
 - Storage and Warehousing
 - Transport Services
 - Sexually-oriented Businesses
 - Crematorium
 - Commercial Kennels/Animal Shelters
- iii. Sensitive Areas: The subject property contains sensitive areas that may impact future development (Attachment B).
 - The County GIS data indicates that a number of potential wetlands, water bodies, and irrigation canals are located on the subject properties.
 - The properties are also located in the vicinity of the Airport Traffic Pattern Zone and Airport Influence Area.
- iv. Adjacent uses: The properties adjacent to the subject rezone are primarily agricultural and industrial (Attachment A). There no parcels with a home within a ½ mile of the subject properties. Logan City boundaries are within ¼ mile of the subject properties to the north, south, and east.

There are 3 parcels zoned Industrial (I) to the east of the rezone request. All three parcels were rezoned in 2011 as Ordinance 2011-07. Edge Excavation operates a material storage facility on the parcel (04-076-0008) immediately adjacent to the subject properties. There are no current, approved CUPs for parcels 04-066-0009, and 04-076-0008.
- v. Annexation Areas: The subject property is located within the Logan City Future Annexation Area (Attachment C). In reiewing the map for Logan City's Annexation Policy Plan Boundaries, the subject properties appears to be split between planned land uses for Urban Service Areas (USA) and Resource Cconservation Areas (RCA).

B. Ordinance—§12.02.010, §17.02.060; §17.08.030 [C]

4. As per §17.02.060, Establishment of Land Use Authority, the County Council is authorized to act as the Land Use Authority for this application.
5. The current County Land Use Ordinance does not specify appropriate locations for the Industrial (I) Zone but does contain general guidelines for its implementation. County Land Use Ordinance §17.08.030 [F] identifies the purpose of the Industrial Zone and includes the following:
 - a. "To provide locations where manufacturing, processing, warehousing, and fabrication of goods and material can be carried on with minimum conflict or deleterious effect upon the surrounding properties. The purpose of this zone is also to promote the economic well-being of the citizens and to broaden the tax base.

- b. This zone must be appropriately served by suitable public roads, have access to the necessary water and utilities, and have adequate provision of public services.”
6. Any impacts related to permitted and conditional uses allowed within the Industrial (I) Zone will be addressed as part of each respective approval process required prior to site development activities.

C. Access—16.04.040 [A], 16.04.080 [E], Road Manual

7. §12.02.010 adopts the Manual of Roadway Design and Construction Standards (Road Manual) for roadway improvement requirements.
8. The Road Manual specifies the following:
 - a. §2.1 Roadway Functional Classification - Major Local Road (ML): Major Local roads serve a dual function of providing access to properties that abut the road as well as providing a through or connection service between higher road classification facilities. Major local roads may have significant local continuity and may operate at relatively high speeds. Because of the possibility of through traffic, a meaningful segment of traffic on major local roads may include drivers who are unfamiliar with the roads. Traffic on major local roads is largely composed of passenger vehicles or other smaller vehicle types. Where a significant proportion of traffic is trucks or other heavy vehicles, additional design considerations will be required.
 - b. Table B-6 Typical Cross Section Minimum Standards: Major local roads must meet the minimum standard of a 66-foot right-of-way, two 10-foot wide paved travel lanes with 6-foot wide shoulders (2 feet paved and 4 feet of gravel): 14-inches depth of granular borrow, a 6-inches depth of untreated base course, and 3 inches of bituminous surface course (asphalt).
9. A basic review of the access to the subject property identifies the following:
 - a. Parcel 04-075-0002 has access to 2200 North, a County road classified as a Major Local Road.
 - b. Parcel 04-075-0003 has no access to a County road.
 - c. 2200 North has direct access to SR 242 (1000 West), a UDOT facility.
 - d. A portion of 2200 North has been paved and improved to provide access to the Edge Excavation material storage facility. The remainder of the road is a two-track dirt road that provides access to agricultural uses.
 - e. The paved portion of 2200 North is in good condition and has a 24-foot width.
 - f. The County does not provide maintenance on 2200 North.

D. Service Provisions:

10. §16.04.080 [C] Fire Control – The County Fire District visited the site and had no comments regarding the rezone request. Any potential future development will be reviewed and may require improvements depending on location and size. Plans must be submitted to the Fire Department for review and approval prior to construction.
11. §16.04.080 [F] Solid Waste Disposal – Logan City Environmental had no comments on the rezone request.

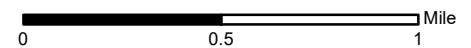
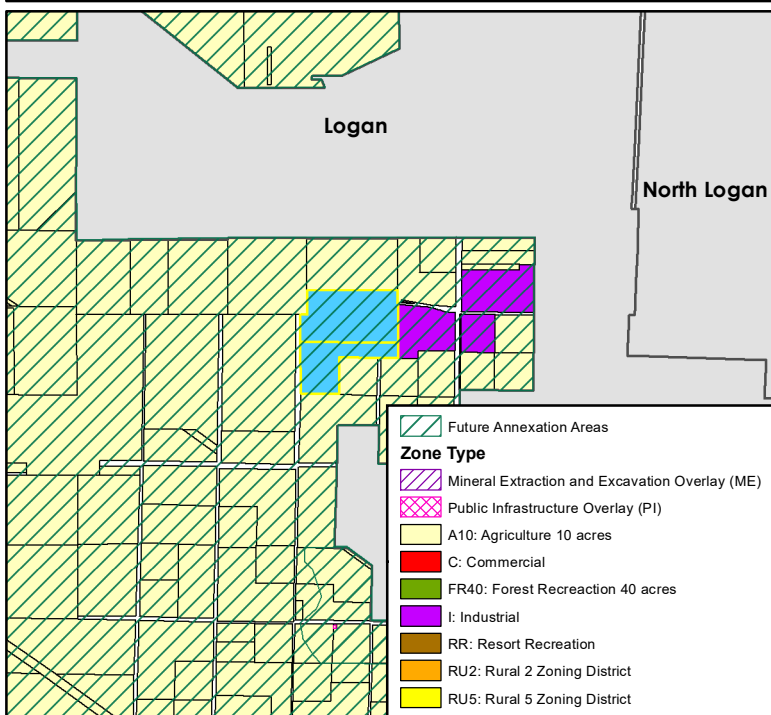
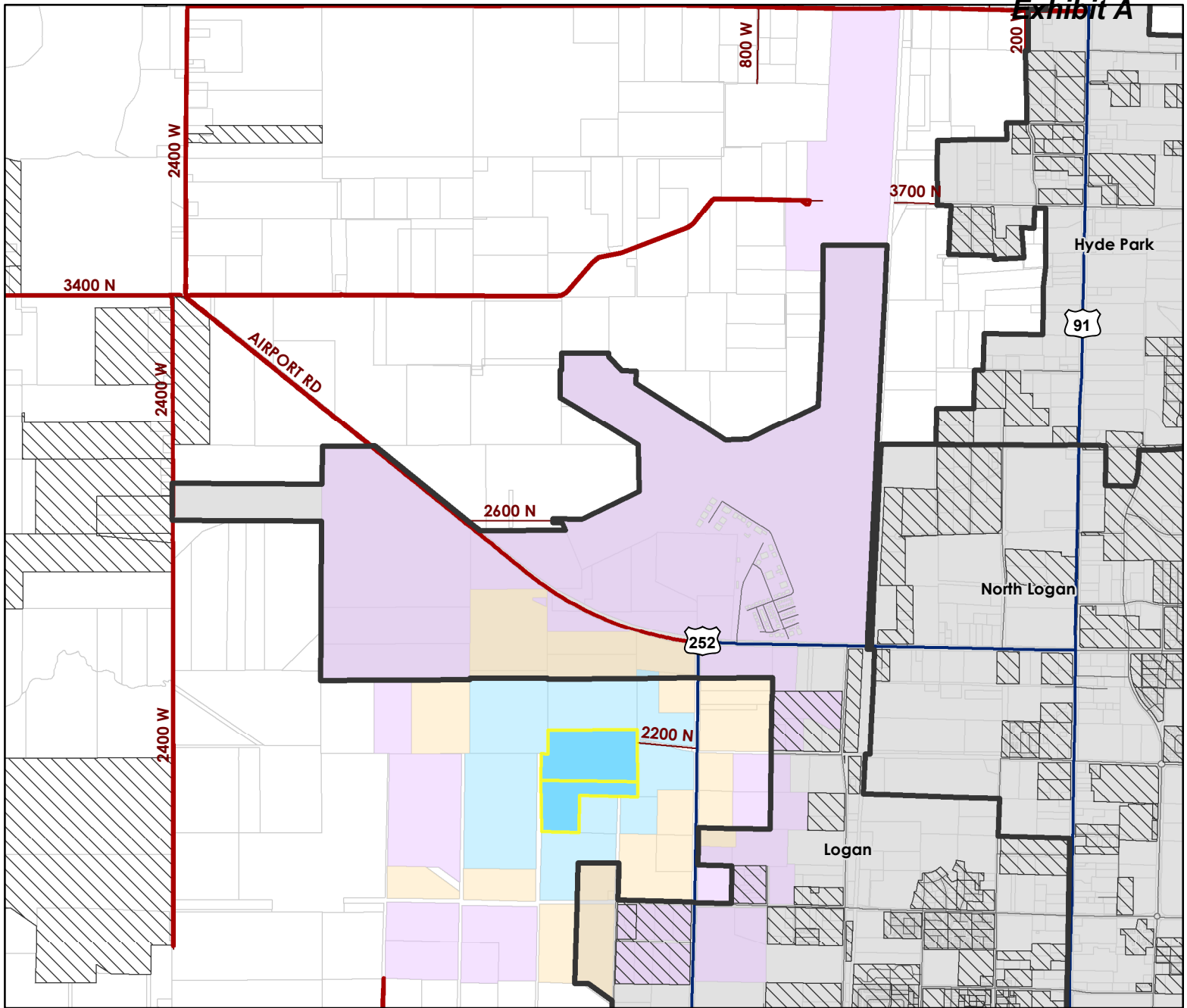
E. Public Notice and Comment—§17.02.040 Notice of Meetings

12. Public notice was posted online to the Utah Public Notice Website on 23 April 2021.
13. Notice was published in the Herald Journal on 27 April 2021.
14. Notices were posted in three public places on 23 April 2021.
15. Notices were mailed to all property owners within 300 feet and Logan City on 23 April 2021.
16. At this time, no written public comment regarding this proposal has been received by the Development Services Office.

Planning Commission Conclusion

Based on the findings of fact noted herein, the West Edge Rezone is hereby recommended for approval to the County Council as follows:

1. The location of the subject property is compatible with the purpose of the Industrial (I) Zone as identified under §17.08.030[F] of the Cache County Code as it:
 - a. Allows for industrial development in an area with minimal residential development, which may limit conflict or deleterious effects upon surrounding properties.



Legend

- Proposed Rezone
- Municipal Boundaries
- Subdivisions
- Parcels
- Winter Maintenance
- County Roads
- Highways

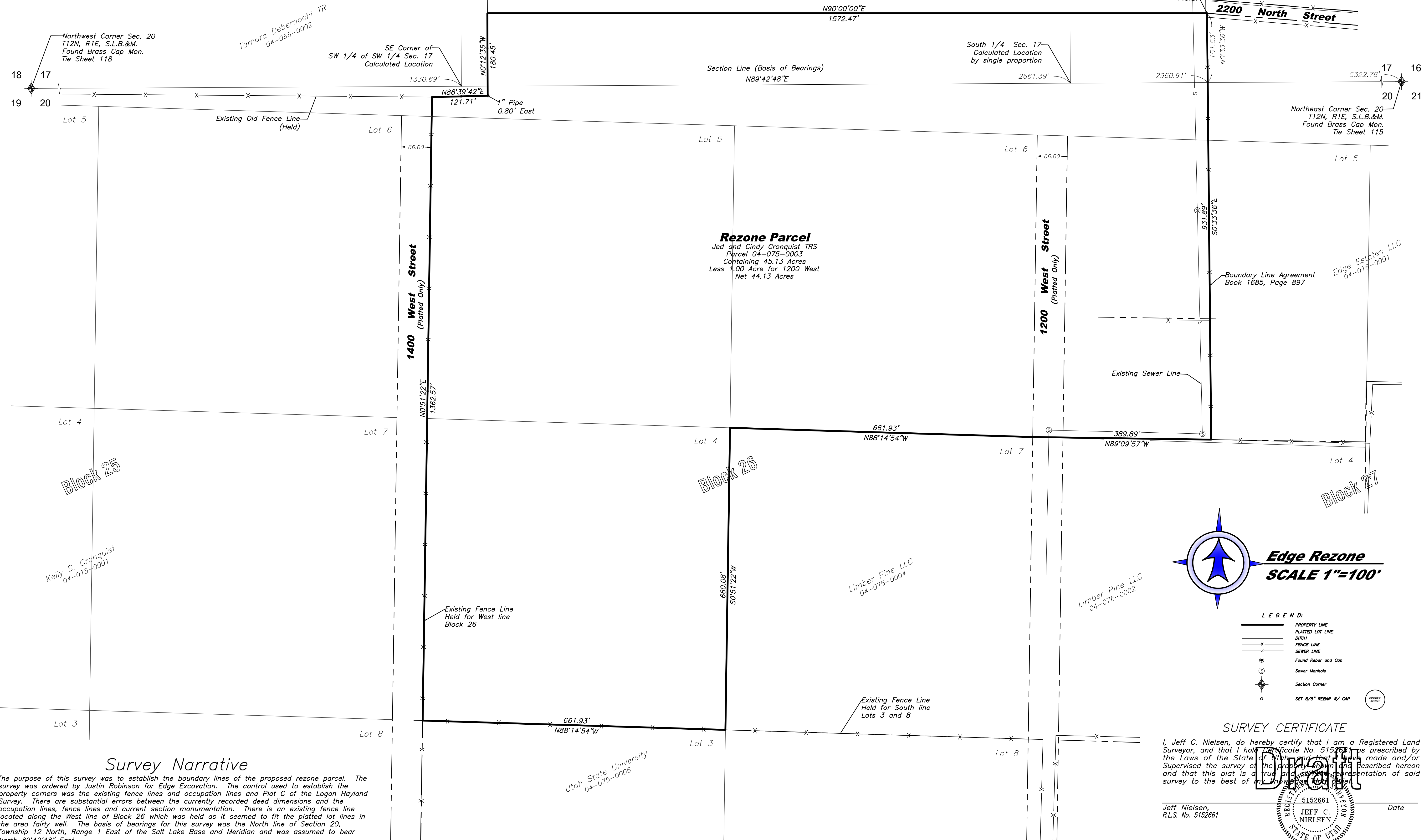
Average Parcel Size

Adjacent Parcels	Without a Home: 26.6 Acres (10 Parcels)
1/4 Mile Buffer	Without a Home: 50.5 Acres (23 Parcels) Without a Home in a City: 13 Acres (9 Parcels)
1/2 Mile Buffer	Without a Home: 20.7 Acres (32 Parcels) Without a Home in a City: 24 Acres (51 Parcels)



Boundary Description

A PART OF THE SOUTH HALF OF SECTION 17 AND THE NORTH HALF OF SECTION 20, TOWNSHIP 12 NORTH, RANGE 1 EAST OF THE SALT LAKE BASE AND MERIDIAN. ALSO BEING A PART OF BLOCKS 25 AND 26, PLAT "C" OF THE LOGAN HAYLAND SURVEY. BEGINNING AT A POINT ON AN EXISTING FENCE LINE LOCATED NORTH 89°42'48" EAST, A DISTANCE OF 2,960.91 FEET ALONG THE SECTION LINE AND NORTH 00°33'36" WEST, A DISTANCE OF 151.53 FEET FROM THE CACHE COUNTY BRASS CAP MARKING THE NORTHWEST CORNER OF SAID SECTION 20 AND RUNNING THENCE SOUTH 00°33'36" EAST, A DISTANCE OF 931.89 FEET ALONG SAID FENCE LINE; THENCE NORTH 89°09'57" WEST, A DISTANCE OF 389.89 FEET TO THE SOUTHEAST CORNER OF LOT 6, SAID BLOCK 26; THENCE NORTH 88°14'54" WEST, A DISTANCE OF 661.93 FEET ALONG THE SOUTH LINE OF SAID LOT 6 TO THE NORTHEAST CORNER OF LOT 4, SAID BLOCK 26; THENCE ALONG THE EAST AND SOUTH LINES OF SAID LOT 4 THE FOLLOWING TWO (2) COURSES: (1) SOUTH 00°51'22" WEST, A DISTANCE OF 660.08 FEET; (2) NORTH 88°14'54" WEST, A DISTANCE OF 661.93 FEET TO THE WEST LINE OF SAID BLOCK 26; THENCE NORTH 00°51'22" EAST, A DISTANCE OF 1,362.57 FEET ALONG SAID WEST LINE TO AN EXISTING FENCE LINE; THENCE NORTH 88°39'42" EAST, A DISTANCE OF 121.71 FEET ALONG SAID FENCE LINE TO A FENCE CORNER; THENCE NORTH 00°12'35" WEST, A DISTANCE OF 180.45 FEET ALONG AN EXISTING FENCE LINE; THENCE NORTH 90°00'00" EAST, A DISTANCE OF 1,572.47 FEET TO THE POINT OF BEGINNING. CONTAINING 45.131 ACRES.



Survey Narrative

The purpose of this survey was to establish the boundary lines of the proposed rezoned parcel. The survey was ordered by Justin Robinson for Edge Excavation. The control used to establish the property corners was the existing fence lines and occupation lines and Plat C of the Logan Hayland Survey. There are substantial errors between the currently recorded deed dimensions and the occupation lines, fence lines and current section monumentation. There is an existing fence line located along the West line of Block 26 which was held as it seemed to fit the platted lot lines in the area fairly well. The basis of bearings for this survey was the North line of Section 20, Township 12 North, Range 1 East of the Salt Lake Base and Meridian and was assumed to bear North 89°42'48" East.

Job Number: 21-103

Drawn By: JN

Date: 5/6/2021

Scale: 1"=100'

File: 21-103.dwg

FORESIGHT SURVEYING

2005 North 600 West Suite D
Logan, Utah 84301
(435) 755-9100 Office
(435) 755-3213 Fax

A PROPERTY SURVEY FOR:

Edge Excavation

2200 North 1200 West
Logan, Cache County, Utah
A PART OF SECTIONS 17 AND 22,
TOWNSHIP 12 NORTH, RANGE 1 EAST, S.L.B. & M.

Revision

By

Date

No.

CACHE COUNTY COUNCIL MEETING
JUNE 8, 2021

ATTACHMENT 3

Ordinance No. 2021-16

Cache County, Utah

West Edge Rezone

An ordinance request to amend the County Zoning Map by rezoning 45 acres from the Agricultural (A10) Zone to the Industrial (I) Zone

Whereas, the “County Land Use Development and Management Act,” Utah Code Ann. §17-27a-101 et seq., as amended (the “Act”), provides that each county may enact a land use ordinance and a zoning map establishing regulations for land use and development; and

Whereas, pursuant to the Act, the County’s Planning Commission (the “Planning Commission”) shall prepare and recommend to the county’s legislative body, following a public hearing, a proposed land use ordinance and a zoning map, or amendments thereto, that represent the Planning Commission’s recommendations for zoning the area within the county; and

Whereas, the Planning Commission caused notice of a public hearing for the rezone to be advertised at least ten (10) days before the date of the public hearing in *The Herald Journal*, a newspaper of general circulation in Cache County; and

Whereas, on May 6, 2021, the Planning Commission held a public hearing, accepted all comments, and recommended the approval of the proposed amendments to the County Council for final action; and

Whereas, the Act also provides certain procedures for the county legislative body to adopt or reject amendments to the land use ordinance and zoning map for the county; and

Whereas, following proper notice, the County Council held a public hearing on June 8, 2021, to consider any comments regarding the proposed rezone. The County Council accepted all comments; and

Whereas, the Cache County Council has determined that it is both necessary and appropriate for the County to amend and implement this ordinance.

Now, therefore, the County Legislative Body of Cache County ordains as follows:

1. Statutory Authority

The statutory authority for enacting this ordinance is Utah Code Annotated Sections 17-27a Part 1 and Part 3, and 17-53 part 2(1953, as amended to date).

2. Adoption of amended Zoning Map

The County Council hereby amends the County’s Zoning Map to reflect the rezone of the property affected by this ordinance and hereby adopts the amended Zoning Map with

the amendment identified as Exhibit B, of which a detailed digital or paper copy is available in the Development Services Department.

3. Conclusions

A. The location of the subject property is compatible with the purpose of the Industrial (I) Zone as identified under §17.08.030[F] of the Cache County Code as it:

- a. Allows for industrial development in an area with minimal residential development, which may limit conflict or deleterious effects upon surrounding properties.

4. Prior ordinances, resolutions, policies, and actions superseded

This ordinance amends and supersedes the Zoning Map of Cache County, and all prior ordinances, resolutions, policies, and actions of the Cache County Council to the extent that the provisions of such prior ordinances, resolutions, policies, or actions are in conflict with this ordinance. In all other respects, such prior ordinances, resolutions, policies, and actions shall remain in full force and effect.

5. Exhibits

A. Exhibit A: Rezone summary and information

B. Exhibit B: Zoning Map of Cache County showing affected portion.

6. Effective date

This ordinance takes effect on JUNE 23, 2021. Following its passage but prior to the effective date, a copy of the ordinance shall be deposited with the County Clerk and a short summary of the ordinance shall be published in a newspaper of general circulation within the County as required by law.

Approved and adopted 8 June, 2021.

	In Favor	Against	Abstained	Absent
Borup	X			
Erickson	X			
Gunnell	X			
Tidwell	X			
Ward	X			
Worthen	X			
Zilles	X			
Total	7			

Cache County Council:

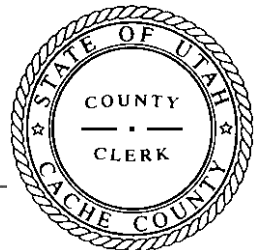
Gina Worthen

Gina Worthen, Chair
Cache County Council

Attest:

Jess W. Bradfield

Jess Bradfield
Cache County Clerk



Publication Date: JUNE 24, 2021

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Public hearing to be held on June 8, 2021.
If approved, the rezone will take effect 15 days from the date of approval.

Approval (4-yea; 0-nay).
Public hearing held on May 6, 2021.
Conclusion: Based on the findings of fact noted [in the staff report], the West Edge Rezone is hereby recommended for approval to the County Council as follows:

1. The location of the subject property is compatible with the purpose of the Industrial (I) Zone as identified under §17.08.030[F] of the Cache County Code as it:
 - a. Allows for industrial development in an area with minimal residential development, which may limit conflict or deleterious effects upon surrounding properties.

Chris Harrild

Angie Zetterquist

This ordinance amends the County Zoning Map by rezoning ~45 acres of property from the Agricultural (A10) Zone to the Industrial (I) Zone.

Revised Staff Report to Planning Commission
Survey of rezone area provided by applicant

Staff Report: West Edge Rezone

6 May 2021

This staff report is an analysis of the application based on adopted county documents, standard county development practices, and available information. The report is to be used to review and consider the merits of the application. Additional information may be provided that supplements or amends this staff report.

Agent: Justin Robinson

Parcel ID#: 04-075-0002, -0003

Staff Recommendation: Continue up to 90 days

Type of Action: Legislative

Land Use Authority: Cache County Council

Location

Reviewed by Angie Zetterquist

Project Address:

Acres: ~45.0

~2200 North 1200 West
near Logan

Surrounding Uses:

North – Agricultural/Wetlands

South – Agricultural/Wetlands

East – Industrial

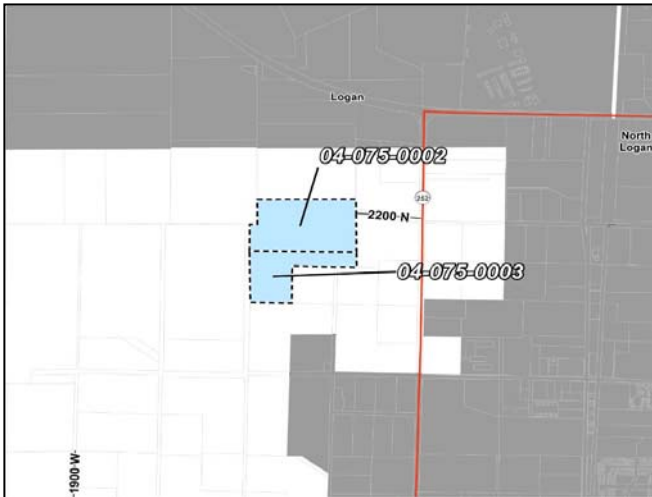
West – Agricultural/Wetlands

Current Zoning:

Agricultural (A10)

Proposed Zoning:

Industrial (I)



Findings of Fact

A. Request description

1. A request to rezone approximately 45 acres from the Agricultural (A10) Zone to the Industrial (I) Zone.
2. This rezone may allow the parcel to establish uses permitted in the Industrial (I) Zone. A rezone request is general in nature and is not tied to any proposed use. Any impacts related to permitted and conditional uses allowed within the Industrial Zone will be addressed as part of each respective approval process required prior to site development activities.
3. Staff has identified general information as pertains to the subject property to assist the Planning Commission and County Council in arriving at a decision. This information is reflected in the attached maps (Attachment A, B, & C) and in the following text:

a. Land Use Context:

- i. Parcel status: The subject properties are legal as they are in the same size and configuration since August 8, 2006. Research from the County's GIS Department indicates that, according to the legal description and plat that there are significance discrepancies on the acreage. Property descriptions appear to be lot and block based, and there appear to be road right-of-way gaps that likely should appear on the property, but currently do not. Further research and a survey is required to determine the actual acreage of the properties and if any road rights-of-way are present prior to any possible rezone of the property.
- ii. The Industrial (I) Zone allows for a variety of uses with the approval of a zoning clearance and/or conditional use permit, including the following uses, that are not permitted in the current Agricultural (A10) Zone:
 - General Manufacturing
 - Storage and Warehousing
 - Transport Services
 - Sexually-oriented Businesses
 - Crematorium
 - Commercial Kennels/Animal Shelters
- iii. Sensitive Areas: The subject property contains sensitive areas that may impact future development (Attachment B).
 - The County GIS data indicates that a number of potential wetlands, water bodies, and irrigation canals are located on the subject properties.
 - The properties are also located in the vicinity of the Airport Traffic Pattern Zone and Airport Influence Area.
- iv. Adjacent uses: The properties adjacent to the subject rezone are primarily agricultural and industrial (Attachment A). There no parcels with a home within a ½ mile of the subject properties. Logan City boundaries are within ¼ mile of the subject properties to the north, south, and east.

There are 3 parcels zoned Industrial (I) to the east of the rezone request. All three parcels were rezoned in 2011 as Ordinance 2011-07. Edge Excavation operates a material storage facility on the parcel (04-076-0008) immediately adjacent to the subject properties. There are no current, approved CUPs for parcels 04-066-0009, and 04-076-0008.
- v. Annexation Areas: The subject property is located within the Logan City Future Annexation Area (Attachment C). In reiewing the map for Logan City's Annexation Policy Plan Boundaries, the subject properties appears to be split between planned land uses for Urban Service Areas (USA) and Resource Cconservation Areas (RCA).

B. Ordinance—§12.02.010, §17.02.060; §17.08.030 [C]

4. As per §17.02.060, Establishment of Land Use Authority, the County Council is authorized to act as the Land Use Authority for this application.
5. The current County Land Use Ordinance does not specify appropriate locations for the Industrial (I) Zone but does contain general guidelines for its implementation. County Land Use Ordinance §17.08.030 [F] identifies the purpose of the Industrial Zone and includes the following:
 - a. "To provide locations where manufacturing, processing, warehousing, and fabrication of goods and material can be carried on with minimum conflict or deleterious effect upon the surrounding properties. The purpose of this zone is also to promote the economic well-being of the citizens and to broaden the tax base.

- b.** This zone must be appropriately served by suitable public roads, have access to the necessary water and utilities, and have adequate provision of public services.”

C. Access—16.04.040 [A], 16.04.080 [E], Road Manual

7. §12.02.010 adopts the Manual of Roadway Design and Construction Standards (Road Manual) for roadway improvement requirements.
8. The Road Manual specifies the following:
 - a. §2.1 Roadway Functional Classification - Major Local Road (ML): Major Local roads serve a dual function of providing access to properties that abut the road as well as providing a through or connection service between higher road classification facilities. Major local roads may have significant local continuity and may operate at relatively high speeds. Because of the possibility of through traffic, a meaningful segment of traffic on major local roads may include drivers who are unfamiliar with the roads. Traffic on major local roads is largely composed of passenger vehicles or other smaller vehicle types. Where a significant proportion of traffic is trucks or other heavy vehicles, additional design considerations will be required.
 - b. Table B-6 Typical Cross Section Minimum Standards: Major local roads must meet the minimum standard of a 66-foot right-of-way, two 10-foot wide paved travel lanes with 6-foot wide shoulders (2 feet paved and 4 feet of gravel): 14-inches depth of granular borrow, a 6-inches depth of untreated base course, and 3 inches of bituminous surface course (asphalt).
9. A basic review of the access to the subject property identifies the following:
 - a. Parcel 04-075-0002 has access to 2200 North, a County road classified as a Major Local Road.
 - b. Parcel 04-075-0003 has no access to a County road.
 - c. 2200 North has direct access to SR 242 (1000 West), a UDOT facility.
 - d. A portion of 2200 North has been paved and improved to provide access to the Edge Excavation material storage facility. The remainder of the road is a two-track dirt road that provides access to agricultural uses.
 - e. The paved portion of 2200 North is in good condition and has a 24-foot width.
 - f. The County does not provide maintenance on 2200 North.

D. Service Provisions:

10. §16.04.080 [C] Fire Control – The County Fire District visited the site and had no comments regarding the rezone request. Any potential future development will be reviewed and may require improvements depending on location and size. Plans must be submitted to the Fire Department for review and approval prior to construction.
11. §16.04.080 [F] Solid Waste Disposal – Logan City Environmental had no comments on the rezone request.

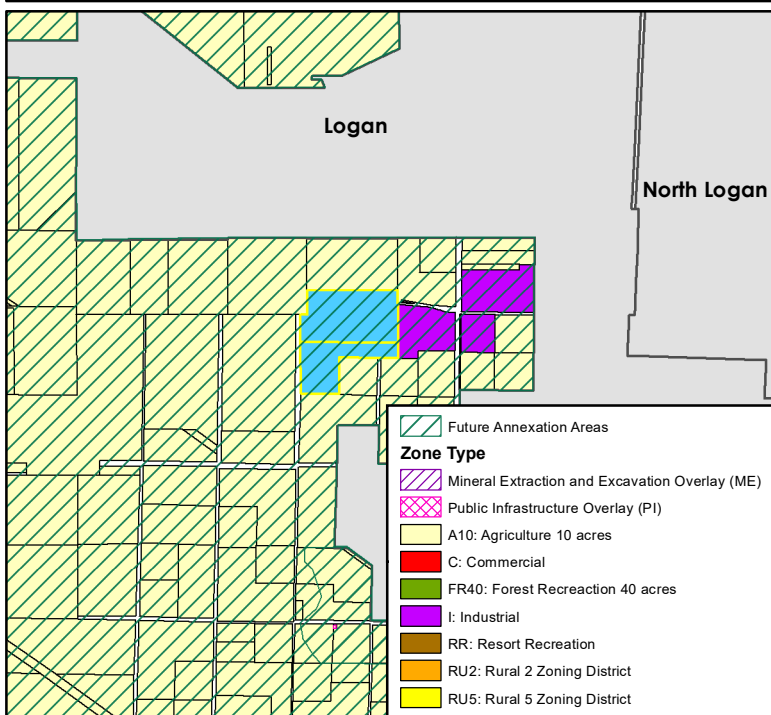
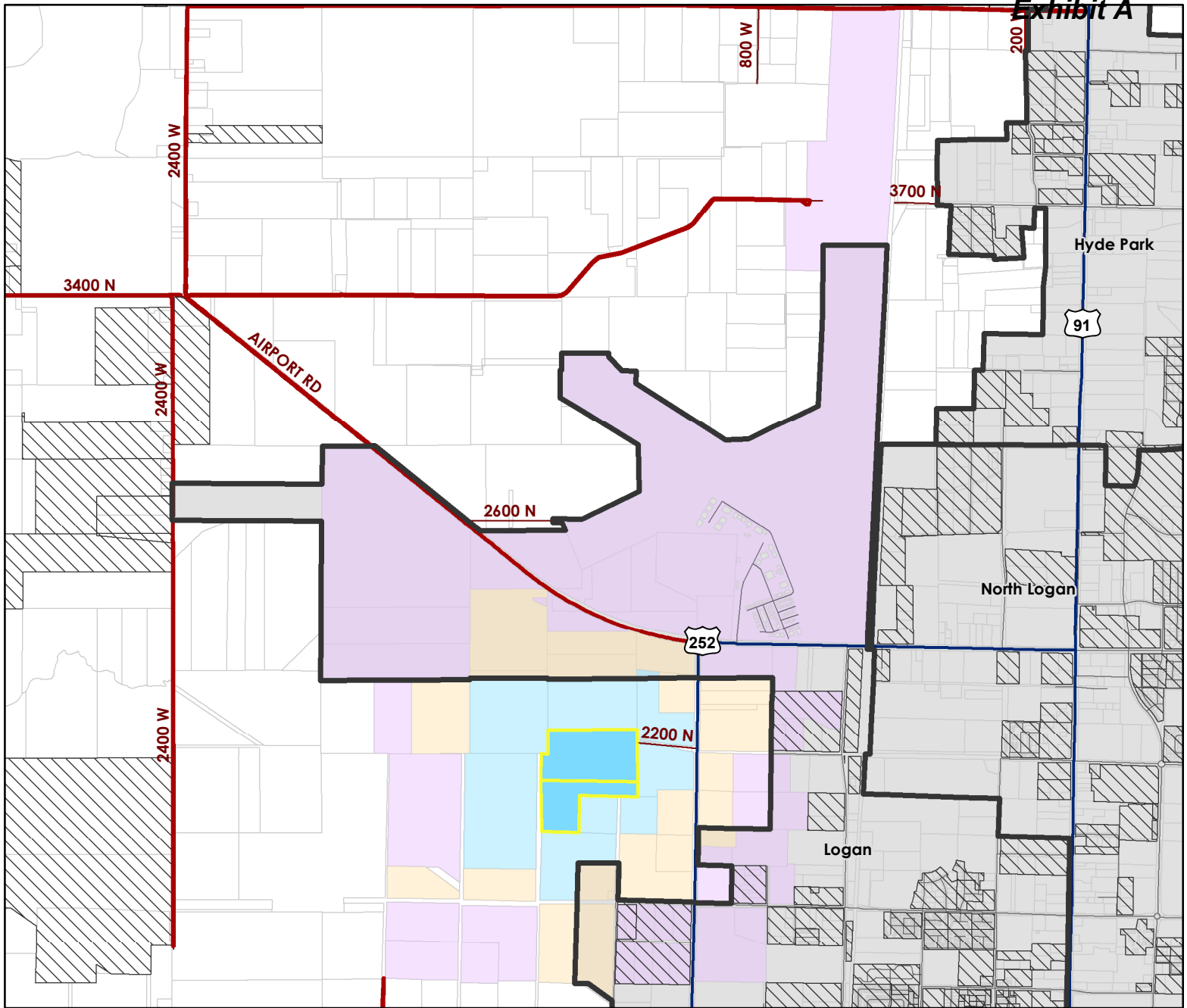
E. Public Notice and Comment—§17.02.040 Notice of Meetings

12. Public notice was posted online to the Utah Public Notice Website on 23 April 2021.
13. Notice was published in the Herald Journal on 27 April 2021.
14. Notices were posted in three public places on 23 April 2021.
15. Notices were mailed to all property owners within 300 feet and Logan City on 23 April 2021.
16. At this time, no written public comment regarding this proposal has been received by the Development Services Office.

Planning Commission Conclusion

Based on the findings of fact noted herein, the West Edge Rezone is hereby recommended for approval to the County Council as follows:

1. The location of the subject property is compatible with the purpose of the Industrial (I) Zone as identified under §17.08.030[F] of the Cache County Code as it:
 - a. Allows for industrial development in an area with minimal residential development, which may limit conflict or deleterious effects upon surrounding properties.



Legend

- Proposed Rezone
- Winter Maintenance
- Municipal Boundaries
- County Roads
- Subdivisions
- Highways
- Parcels

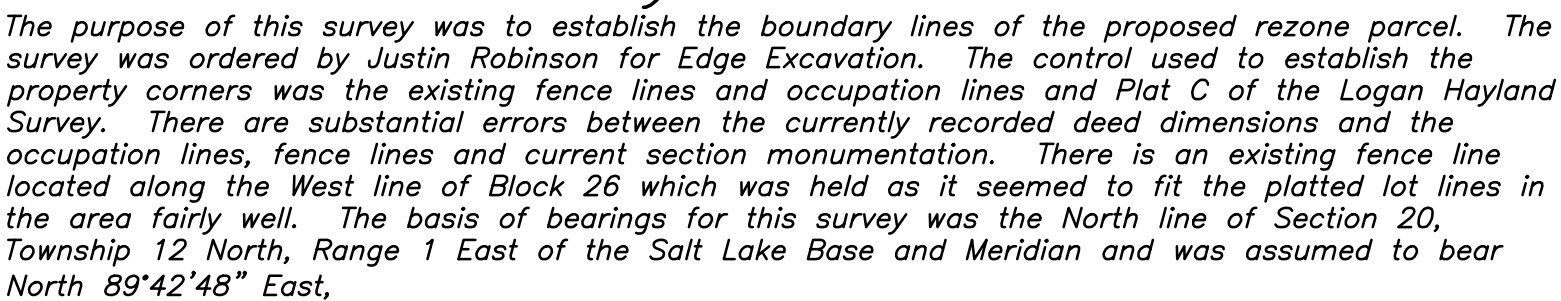
Average Parcel Size

Adjacent Parcels	Without a Home: 26.6 Acres (10 Parcels)
1/4 Mile Buffer	Without a Home: 50.5 Acres (23 Parcels) Without a Home in a City: 13 Acres (9 Parcels)
1/2 Mile Buffer	Without a Home: 20.7 Acres (32 Parcels) Without a Home in a City: 24 Acres (51 Parcels)












A PART OF THE SOUTH HALF OF SECTION 17 AND THE NORTH HALF OF SECTION 20, TOWNSHIP 12 NORTH, RANGE 1 EAST OF THE SALT LAKE BASE AND MERIDIAN, ALSO BEING A PART OF BLOCKS 25 AND 26, PLAT "C" OF THE LOGAN HAYLAND SURVEY, BEGINNING AT A POINT ON AN EXISTING FENCE LINE LOCATED NORTH 89°42'48" EAST, A DISTANCE OF 2,960.91 FEET ALONG THE SECTION LINE AND NORTH 00°33'36" WEST, A DISTANCE OF 151.53 FEET FROM THE CACHE COUNTY BRASS CAP MARKING THE NORTHWEST CORNER OF SAID SECTION 20 AND RUNNING THENCE SOUTH 00°33'36" EAST, A DISTANCE OF 931.89 FEET ALONG SAID FENCE LINE, THENCE NORTH 89°09'57" WEST, A DISTANCE OF 389.89 FEET TO THE SOUTHEAST CORNER OF LOT 6, SAID BLOCK 26; THENCE NORTH 88°14'54" WEST, A DISTANCE OF 661.93 FEET ALONG THE SOUTH LINE OF SAID LOT 6 TO THE NORTHEAST CORNER OF LOT 4, SAID BLOCK 26; THENCE ALONG THE EAST AND SOUTH LINES OF SAID LOT 4 THE FOLLOWING TWO (2) COURSES: (1) SOUTH 00°51'22" WEST, A DISTANCE OF 660.08 FEET; (2) NORTH 88°14'54" WEST, A DISTANCE OF 661.93 FEET TO THE WEST LINE OF SAID BLOCK 26; THENCE NORTH 00°51'22" EAST, A DISTANCE OF 1,362.57 FEET ALONG SAID WEST LINE TO AN EXISTING FENCE LINE; THENCE NORTH 89°39'42" EAST, A DISTANCE OF 1,800.45 FEET ALONG SAID FENCE LINE TO A FENCE CORNER; THENCE NORTH 00°12'35" WEST, A DISTANCE OF 1,572.47 FEET ALONG AN EXISTING FENCE LINE; THENCE NORTH 90°00'00" EAST, A DISTANCE OF 1,572.47 FEET TO THE POINT OF BEGINNING.

CONTAINING 45.131 ACRES.



LEGEND:

	PROPERTY LINE
	PLATTED LOT LINE
	DITCH
	FENCE LINE
	SEWER LINE
	Found Rebar and Cap
	Sewer Manhole
	Section Corner
	SET 5/8" REBAR W/ CAP

SURVEY CERTIFICATE

I, Jeff C. Nielsen, do hereby certify that I am a Registered Land Surveyor, and that I hold Certificate No. 515661 as prescribed by the Laws of the State of Utah, and that I have made and/or Supervised the survey of the property shown and described hereon, and that this plat is a true and accurate representation of said survey to the best of my knowledge and belief.

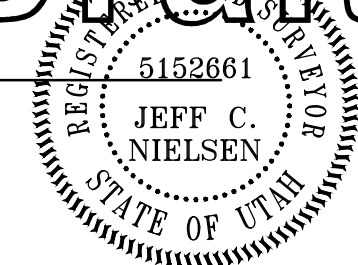
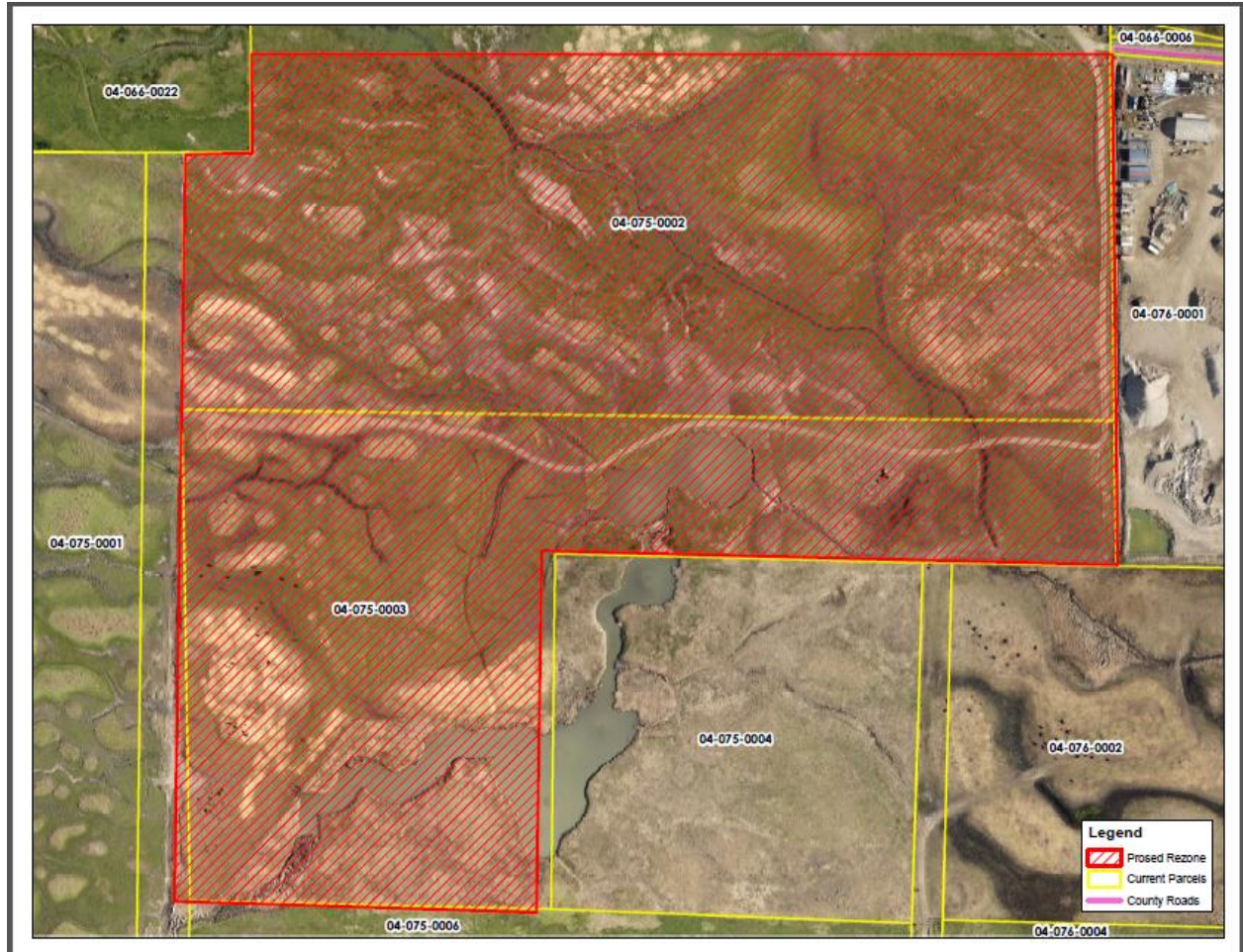
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Exhibit B: Ordinance 2021-16

Zoning Map of Cache County – Affected Portion West Edge Rezone



The following legal description reflects the noted properties above to be rezoned from Agricultural (A10) to Industrial (I):

A PART OF THE SOUTH HALF OF SECTION 17 AND THE NORTH HALF OF SECTION 20, TOWNSHIP 12 NORTH, RANGE 1 EAST OF THE SALT LAKE BASE AND MERIDIAN. ALSO BEING A PART OF BLOCKS 25 AND 26, PLAT "C" OF THE LOGAN HAYLAND SURVEY. BEGINNING AT A POINT ON AN EXISTING FENCE LINE LOCATED NORTH 89°42'48" EAST, A DISTANCE OF 2,960.91 FEET ALONG THE SECTION LINE AND NORTH 00°33'36" WEST, A DISTANCE OF 151.53 FEET FROM THE CACHE COUNTY BRASS CAP MARKING THE NORTHWEST CORNER OF SAID SECTION 20 AND RUNNING THENCE SOUTH 00°33'36" EAST, A DISTANCE OF 931.89 FEET ALONG SAID FENCE LINE; THENCE NORTH 89°09'57" WEST, A DISTANCE OF 389.89 FEET TO THE SOUTHEAST CORNER OF LOT 6, SAID BLOCK 26; THENCE NORTH 88°14'54" WEST, A DISTANCE OF 661.93 FEET ALONG THE SOUTH LINE OF SAID LOT 6 TO THE NORTHEAST CORNER OF LOT 4, SAID BLOCK 26; THENCE ALONG THE EAST AND SOUTH LINES OF SAID LOT 4 THE FOLLOWING TWO (2) COURSES: (1) SOUTH 00°51'22" WEST, A DISTANCE OF 660.08 FEET; (2) NORTH 88°14'54" WEST, A DISTANCE OF 661.93 FEET TO THE WEST LINE OF SAID BLOCK 26; THENCE NORTH 00°51'22" EAST, A DISTANCE OF 1,362.57 FEET ALONG SAID WEST LINE TO AN EXISTING FENCE LINE; THENCE NORTH 88°39'42" EAST, A DISTANCE OF 121.71 FEET ALONG SAID FENCE LINE TO A FENCE CORNER; THENCE NORTH 00°12'35" WEST, A DISTANCE OF 180.45 FEET ALONG AN EXISTING FENCE LINE; THENCE NORTH 90°00'00" EAST, A DISTANCE OF 1,572.47 FEET TO THE POINT OF BEGINNING.

CONTAINING 45.131 ACRES

CACHE COUNTY COUNCIL MEETING
JUNE 8, 2021

ATTACHMENT 4

RESOLUTION NO. 2021 – 11

A RESOLUTION INCREASING THE BUDGET APPROPRIATIONS FOR CERTAIN COUNTY DEPARTMENTS.

The Cache County Council, in a duly convened meeting, pursuant to Sections 17-36-12 through 17-36-26, Utah Code Annotated, 1953 as amended, finds that certain adjustments to the Cache County budget for 2021 are reasonable and necessary; that the said budget has been reviewed by the County Executive with all affected department heads; that a duly called hearing has been held and all interested parties have been given an opportunity to be heard; that the County Council has given due consideration to matters discussed at the public hearing and to any revised estimates of revenues; and that it is in the best interest of the County that these adjustments be made.

NOW THEREFORE, it is hereby resolved that:

Section 1.

The following adjustments are made to the 2021 budget for Cache County:

See attached

Section 2.

Other than as specifically set forth above, all other matters set forth in the 2021 budget shall remain in full force and effect.

Section 3.

This resolution shall take effect immediately upon adoption and the County Executive and other county officials are authorized and directed to act accordingly.

This resolution was duly adopted by the Cache County Council on the 22nd day of June, 2021.

ATTESTED TO:

CACHE COUNTY COUNCIL

Jess Bradfield, Cache County Clerk-Auditor

Gina Worthen, Council Chair



BUDGET AMENDMENT

TRANSACTION DETAIL FOR RESOLUTION 2021-11

June 8, 2021 at 6:00 PM

GENERAL FUND	Budget: \$37,676,300	Proposed: \$39,467,300
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Revenues

Intergovernmental		Budget: \$1,659,400	Proposed: \$1,655,400
100-33-14100	FEDERAL GRANT - VOCA: Additional grant award funds for emergency groceries for victims		3,000
100-33-14105	FEDERAL GRANT - VOCA - SAS: CJC Building Expenses - VOCA award should be in CJC fund instead of General Fund		-32,300
100-33-44250	STATE GRANT - INDIGENT DEF COM: Grant increase for computers and equipment for attorneys		20,300
100-33-70104	GRANTS - OTHER: Grant funding from United Food and Commercial Workers for seasonal election workers		5,000
Total Change			-4,000

Charges for Services		Budget: \$7,592,000	Proposed: \$7,892,000
100-34-23400	JAIL FEES-CONT W/ST CORRECTION: Increased estimate due to increase in daily rate beginning in July		200,000
100-34-23800	INMATE HOUSING - FEDERAL: Increased estimate due to increase in daily rate beginning in July		100,000
Total Change			300,000

Fines		Budget: \$92,000	Proposed: \$111,000
100-35-22500	PROBATION SUPERVISION: Ankle Monitoring Fees for the new Probation Unit program - based on average invoice amount of \$1852.25 x 12 months = \$22,227		19,000
Total Change			19,000

Miscellaneous		Budget: \$1,942,700	Proposed: \$1,963,200
100-36-50000	SALE OF ASSETS: Sale price of old storage array		10,000
100-36-73000	RODEO TICKET SALES: Increasing ticket prices for additional events and judges fees		8,800
100-36-90000	SUNDRY REVENUE: City Managers Group expenses		1,700
Total Change			20,500

Contrib./Transfers		Budget: \$2,985,200	Proposed: \$3,540,700
100-38-10260	TRANSFER IN - RESTAURANT TAX: Funds transferred for Restaurant Tax awards for the Fairgrounds		167,000
100-38-90000	APPROPRIATED FUND BALANCE: Provide funding for payments due to cities for recreation land development related to the WLCF 6f land exchange; appropriating funds from land sale in 2018		367,100
100-38-90000	APPROPRIATED FUND BALANCE: Insurance proceeds received in 2020, but vehicle repair is in 2021		21,400
100-38-90000	APPROPRIATED FUND BALANCE: Provide funding for animal impound shelter; \$400,000 from 2020 surplus sales tax revenue and \$500,000 anticipated to be replenished with 2021 surplus sales tax revenue		900,000
Total Change			1,455,500

Total General Fund Revenues	\$1,791,000
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BUDGET AMENDMENT

TRANSACTION DETAIL FOR RESOLUTION 2021-11

June 8, 2021 at 6:00 PM

Expenditures

Public Defender		Budget: \$688,000	Proposed: \$817,300
100-4126-110	FULL TIME EMPLOYEES: New Public Defender Manager and Paralegal positions		87,700
100-4126-130	PAYROLL TAXES AND BENEFITS: Payroll tax and benefits for Public Defender Manager and Paralegal positions		43,400
100-4126-230	TRAVEL: Travel for Public Defender Manager - half year		2,500
100-4126-240	OFFICE SUPPLIES AND EXPENSE: Office supplies - half year		2,800
100-4126-250	EQUIPMENT SUPPLIES AND MAINT: Copier lease & usage - half year		3,000
100-4126-251	MINOR EQUIPMENT: Two computers and furniture		14,500
100-4126-260	BUILDINGS AND GROUNDS: Lawn care and snow removal - half year		2,000
100-4126-270	UTILITIES: Electricity - half year		1,200
100-4126-280	COMMUNICATIONS: Internet, desk phone and cell phones - half year		1,900
100-4126-290	RENT: 6 months of rent		12,000
100-4126-310	PROFESSIONAL AND TECHNICAL: Grant funding for computers and equipment for attorneys		20,300
100-4126-310	PROFESSIONAL AND TECHNICAL: Reduce contract amount due to hiring a Public Defender Manager and Paralegal		-63,000
100-4126-330	EDUCATION AND TRAINING: Education - half year		1,000
Total Change			129,300

Executive		Budget: \$406,900	Proposed: \$428,900
100-4131-110	FULL TIME EMPLOYEES: Restore funding for Office Specialist for Executive Office 85% split		19,500
100-4131-110	FULL TIME EMPLOYEES: Updated allocation for Executive Secretary		4,700
100-4131-120	PART TIME EMPLOYEES: Provide funding for seasonal and full time employee positions		-26,000
100-4131-125	SEASONAL EMPLOYEES: Intern position for Executive		5,100
100-4131-130	EMPLOYEE BENEFITS: Payroll tax and benefits for Office Specialist		14,400
100-4131-130	EMPLOYEE BENEFITS: Updated allocation for Executive Secretary		1,900
100-4131-251	NON CAPITALIZED EQUIPMENT: 2 desks \$600, 2 computers at \$4,000		4,600
100-4131-622	CITY MANAGERS ASSOCIATION: City Managers Group expenses		1,700
100-4131-999	TAX ADMIN - EXECUTIVE 15%: Updated allocation to Tax Administration fund for new expenses		-3,900
Total Change			22,000

GIS		Budget: \$114,300	Proposed: \$115,000
100-4135-110	FULL TIME EMPLOYEES: Adjustment to support promotion for two GIS specialists		1,300
100-4135-130	EMPLOYEE BENEFITS: Benefit adjustment to support promotion for two GIS specialists		600
100-4135-999	TAX ADMIN - GIS 60%: Updated allocation to Tax Administration fund for new expenses		-1,200
Total Change			700

IT		Budget: \$1,001,300	Proposed: \$1,011,300
100-4136-215	SOFTWARE SUBSCRIP & LICENSES: Additional Gsuite licensing and software		14,300



BUDGET AMENDMENT

TRANSACTION DETAIL FOR RESOLUTION 2021-11

June 8, 2021 at 6:00 PM

100-4136-999	TAX ADMIN - IT 30%: Updated allocation to Tax Administration fund for new expenses	-4,300
Total Change		10,000

Auditor		Budget: \$32,300	Proposed: \$32,300
100-4141-120	PART TIME EMPLOYEES: Move funding for additional seasonal workers for internal auditing		-13,900
100-4141-125	SEASONAL EMPLOYEES: Additional funding for seasonal workers		13,900
Total Change			0

Recorder		Budget: \$293,900	Proposed: \$293,900
100-4144-620	MISC SERVICES: Transfer to cover cost difference from estimate to actual cost of office remodel		-7,800
100-4144-720	BUILDINGS: Additional funds need for office remodel		7,800
Total Change			0

Attorney		Budget: \$1,959,500	Proposed: \$2,029,700
100-4145-110	FULL TIME EMPLOYEES: Funding for a new full time Civil Attorney		46,200
100-4145-130	EMPLOYEE BENEFITS: Estimated payroll taxes and benefits for new Civil Attorney		21,000
100-4145-251	NON-CAPITALIZED EQUIPMENT: Funding for computers (desktop and laptop) for new Civil Attorney		3,000
Total Change			70,200

Victim Advocate		Budget: \$945,400	Proposed: \$916,100
100-4148-251	NON-CAPITALIZED EQUIPMENT: CJC Building Expenses - VOCA award should be in CJC fund instead of General Fund		-16,400
100-4148-250	EQUIP SUPPLIES & MAINT: CJC Building Expenses - VOCA award should be in CJC fund instead of General Fund		-15,900
Total Change			-32,300

Non-Departmental		Budget: \$350,100	Proposed: \$378,000
100-4150-510	INSURANCE - A&C 10%: Liability from pond fatality, snowplow accident & auto accident		31,000
100-4150-999	TAX ADMIN - NONDEPARTMENTAL 10%: Updated allocation to Tax Administration fund for new expenses		-3,100
Total Change			27,900

Elections		Budget: \$539,800	Proposed: \$544,800
100-4170-125	SEASONAL EMPLOYEES: Funding for additional seasonal election workers - grant funded		4,500
100-4170-125	SEASONAL EMPLOYEES: Funding for additional seasonal election workers		10,000
100-4170-130	EMPLOYEE BENEFITS: Payroll taxes and benefits for additional seasonal election workers - grant funded		500
100-4170-130	EMPLOYEE BENEFITS: Payroll taxes and benefits for additional seasonal election workers		1,000
100-4170-740	CAPITALIZED EQUIPMENT: Provide funding for additional Seasonal Employee hours, with associated payroll taxes and benefits		-11,000



BUDGET AMENDMENT

TRANSACTION DETAIL FOR RESOLUTION 2021-11

June 8, 2021 at 6:00 PM

Total Change	5,000
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Sheriff: Criminal		Budget: \$4,957,500	Proposed: \$4,978,900
100-4210-250	EQUIPMENT SUPPLIES & MAINT: Insurance funds provided for vehicle repair; proceeds received in 2020, but repair is in 2021		21,400
Total Change			21,400

Sheriff: Support Srv		Budget: \$3,057,500	Proposed: \$3,079,800
100-4211-255	PROBATION ANKLE MONITORS: Ankle Monitoring Fees for the new Probation Unit program - based on average invoice amount of \$1852.25 x 12 months = \$22,227		22,300
Total Change			22,300

Sheriff: Admin		Budget: \$3,842,400	Proposed: \$5,042,400
100-4215-720	BUILDING: Additional funding for the design and construction of the animal impound facility		1,200,000
Total Change			1,200,000

Sheriff: Corrections		Budget: \$8,299,700	Proposed: \$8,299,700
100-4230-110	FULL TIME EMPLOYEES: Provide estimated funds needed through end of year for FTO training pay		-7,000
100-4230-142	OTHER PAY: Estimated funds needed through end of year for FTO training pay		7,000
100-4230-210	SUBSCRIPTIONS & MEMBERSHIPS: Provide funding for increase in inmate medical care		-4,500
100-4230-250	EQUIPMENT SUPPLIES & MAINT: Provide funding for increase in inmate medical care		-4,000
100-4230-316	MEDICAL EXPENSE REIMBURSEMENT: Funding for increase in inmate medical care		8,500
Total Change			0

Fire-Ems		Budget: \$2,531,800	Proposed: \$2,536,400
100-4260-740	CAPITALIZED EQUIPMENT: Budgeted \$41,600 for new vehicle, actual cost \$45,155		3,600
100-4260-310	PROFESSIONAL & TECHNICAL: Credit card processing fees for collections		1,000
Total Change			4,600

Fairgrounds		Budget: \$1,163,300	Proposed: \$1,389,400
100-4511-260	BUILDING & GROUNDS: Welding supplies		300
100-4511-260	BUILDING & GROUNDS: Backflow maintenance and repair		1,000
100-4511-260	BUILDING & GROUNDS: Water sample testing		200
100-4511-260	BUILDING & GROUNDS: Lock repair/keys		1,000
100-4511-260	BUILDING & GROUNDS: Paint and supplies		2,000
100-4511-260	BUILDING & GROUNDS: Fertilizer		3,000
100-4511-260	BUILDING & GROUNDS: Snow Removal and Salt		1,000
100-4511-260	BUILDING & GROUNDS: Herbicides		800
100-4511-260	BUILDING & GROUNDS: Graffiti Removal		800
100-4511-260	BUILDING & GROUNDS: Crushed asphalt		5,000
100-4511-260	BUILDING & GROUNDS: Restroom Cleaning Supplies		9,000



BUDGET AMENDMENT

TRANSACTION DETAIL FOR RESOLUTION 2021-11

June 8, 2021 at 6:00 PM

100-4511-260	BUILDING & GROUNDS: Grass Seed	2,000
100-4511-260	BUILDING & GROUNDS: Electrical Maintenance	5,000
100-4511-260	BUILDING & GROUNDS: OH Door Maintenance	2,000
100-4511-260	BUILDING & GROUNDS: Biyearly inspection and maintenance EC mechanical	1,000
100-4511-260	BUILDING & GROUNDS: Topsoil	2,500
100-4511-260	BUILDING & GROUNDS: Plumbing and Irrigation	6,000
100-4511-260	BUILDING & GROUNDS: Panels and Gates	5,000
100-4511-260	BUILDING & GROUNDS: Miscellaneous Horse stall Supplies	2,000
100-4511-260	BUILDING & GROUNDS: Miscellaneous Shop Supplies	6,000
100-4511-310	PROFESSIONAL & TECHNICAL: Funding for the appraisal of the armory	3,500
100-4511-720	BUILDINGS: Funding for Lundahl Cache Lean-to addition change orders	80,600
100-4511-720	BUILDINGS: Overhead fans for the Cache Arena - Restaurant Tax award	39,000
100-4511-730	IMPROVEMENTS: Fill the pond at the Fairgrounds - Restaurant Tax award	107,700
100-4511-730	IMPROVEMENTS: Arena surface rehab - Restaurant Tax award	9,900
100-4511-740	CAPITALIZED EQUIPMENT: Provide funding for change orders to Lundahl on Cache Arena lean-to addition	-80,600
100-4511-740	CAPITALIZED EQUIPMENT: Wi-Fi and communications build out - Restaurant Tax award	10,400
Total Change		226,100

Victim Advocate		Budget: \$945,400	Proposed: \$916,100
100-4148-450	SPEC DEPT-EMERG ASSISTANCE: Additional grant award funds for emergency groceries for victims		3,000
Total Change			3,000

Fair		Budget: \$170,000	Proposed: \$194,600
100-4620-125	SEASONAL EMPLOYEES: Update estimate for seasonal employees based on experience of past two years		4,500
100-4620-130	EMPLOYEE BENEFITS: Update estimate for seasonal employee payroll taxes and benefits		500
100-4620-230	TRAVEL: Lodging for judges has increased since need to bring judges from outside area		1,400
100-4620-250	EQUIPMENT SUPPLIES & MAINT: Tent prices have increased from \$9,400 to \$34,000		24,600
100-4620-290	PRIZE MONEY & TROPHY: Provide funding for seasonal employees, travel, entertainment, and carnival		-15,000
100-4620-480	ENTERTAINMENT: Need to pay Specialty Act w/Carnival, plus extra \$100 for other		2,600
100-4620-621	MISC SERVICES - CARNIVAL CONTR: Carnival cost increased \$6,000 in April - anticipate same this year		6,000
Total Change			24,600

Rodeo		Budget: \$254,500	Proposed: \$263,300
100-4621-210	RODEO PRCA/WOMENS DUES: Additional funds for Breakaway Roping Women's event		100
100-4621-230	TRAVEL: Additional funds for judges hotel and traveling expenses		6,700
100-4621-240	OFFICE EXPENSE & SUPPLIES: Additional funds for RodeoPay 1099 preparation		600
100-4621-480	RODEO - SECURITY & JUDGES: Additional judge fees for additional events		300



BUDGET AMENDMENT

TRANSACTION DETAIL FOR RESOLUTION 2021-11

June 8, 2021 at 6:00 PM

100-4621-620	MISCELLANEOUS SERVICES: Estimated increase for ambulance fees based on experience over last few years	1,100
100-4621-621	CONTRACTS: Provide funding for specialty acts for Rodeo	-5,000
100-4621-650	SPECIAL RODEO EVENTS: Funding for specialty acts for Rodeo	5,000
Total Change		8,800

Contributions		Budget: \$1,255,200	Proposed: \$905,000
100-4800-990	CONTRIBUTION - FUND BALANCE: Insurance deductible for new claims		-27,900
100-4800-990	CONTRIBUTION - FUND BALANCE: Payroll/Benefit adjustment for promotion for two GIS specialist		-700
100-4800-990	CONTRIBUTION - FUND BALANCE: Provide funding for the appraisal of the armory		-3,500
100-4800-990	CONTRIBUTION - FUND BALANCE: Provide funding for increase in tent prices		-24,600
100-4800-990	CONTRIBUTION - FUND BALANCE: Items not imported for the Fairgrounds when requesting budget originally for 2021 budget		-55,600
100-4800-990	CONTRIBUTION - FUND BALANCE: Provide funding for new Public Defender expenses		-109,000
100-4800-990	CONTRIBUTION - FUND BALANCE: Provide funding for COVID-19 upgrades at the Senior Center - sanitizable bathroom partitions		-2,600
100-4800-990	CONTRIBUTION - FUND BALANCE: Funding for Office Specialist and Intern positions for the Executive		-20,300
100-4800-990	CONTRIBUTION - FUND BALANCE: Provide funding to Fire department for vehicle cost and credit card processing fees		-4,600
100-4800-990	CONTRIBUTION - FUND BALANCE: Provide funding for transfer to CJC for CDBG replacement for the new building		-27,900
100-4800-990	CONTRIBUTION - FUND BALANCE: Provide funding for increased fees for ankle monitoring		-3,300
100-4800-990	CONTRIBUTION - FUND BALANCE: Provide funding for new Civil Attorney and computers		-70,200
Total Change			-350,200

Transfers Out		Budget: \$2,197,100	Proposed: \$2,225,000
100-4810-290	TRANSFER OUT - CJC: Transfer to CJC for CDBG replacement for the new building		27,900
Total Change			27,900

Miscellaneous		Budget: \$204,500	Proposed: \$571,600
100-4960-625	MISCELLANEOUS CONTRACT PAYMENT: Payments due to cities for recreation land development related to the WLCF 6f land exchange		367,000
Total Change			367,000

County Pand. Relief		Budget: \$135,000	Proposed: \$137,600
100-4965-720	CRF BUILDINGS: Funding for COVID-19 upgrades at the Senior Center - sanitizable bathroom partitions		2,600
Total Change			2,600

Total General Fund Expenditures			\$1,791,000
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BUDGET AMENDMENT

TRANSACTION DETAIL FOR RESOLUTION 2021-11

June 8, 2021 at 6:00 PM

TAX ADMIN FUND	Budget: \$4,603,600	Proposed: \$4,641,100
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Revenues

Contrib./Transfers		Budget: \$342,100	Proposed: \$379,600
150-38-90000	APPROPRIATED FUND BALANCE: Funding needed for increasing contributions to CAMA		25,000
150-38-90000	APPROPRIATED FUND BALANCE: Provide funding for updated allocations from the General fund		12,500
Total Change			37,500

Total Tax Administration Fund Revenues	\$37,500
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Expenditures

Tax Admin Alloc		Budget: \$1,716,200	Proposed: \$1,728,700
150-4099-931	TAX ADMIN - EXECUTIVE 15%: Updated allocation for new expenses in the Executive office		3,900
150-4099-935	TAX ADMIN - GIS 60%: Updated allocation for new expenses in the GIS department		1,200
150-4099-936	TAX ADMIN - IT 30%: Updated allocation for new expenses in the IT department		4,300
150-4099-950	TAX ADMIN - NONDEPARTMENTAL 10%: Updated allocation for new expenses in the Non-departmental cost center		3,100
Total Change			12,500

Contributions		Budget: \$100,500	Proposed: \$125,500
150-4800-910	CONTRIB TO STWDE CAMA FEE: Estimated increase for rising contributions CAMA every year - 3 year average		25,000
Total Change			25,000

Total Tax Administration Fund Expenditures	\$37,500
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MUN. SERV. FUND	Budget: \$13,281,300	Proposed: \$14,099,200
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Revenues

Taxes		Budget: \$6,030,500	Proposed: \$6,430,500
200-31-30200	SALES TAX - DUE TO OTHER GOV: Revised estimate for pass through road tax to other entities		400,000
Total Change			400,000

Intergovernmental		Budget: \$2,914,400	Proposed: \$2,982,200
200-33-44910	STATE AWARDS - TRAILS: Received UORG grant for Hyde Park Canyon Loop and amenity construction		3,800
200-33-44990	STATE AWARDS - OTHER: Need to budget for state grant for Urban and Rural Assessment		64,000
Total Change			67,800

Contrib./Transfers	Budget: \$1,829,100	Proposed: \$2,179,200
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BUDGET AMENDMENT

TRANSACTION DETAIL FOR RESOLUTION 2021-11

June 8, 2021 at 6:00 PM

200-38-90000	APPROP. FUND BALANCE - ROADS: Reallocate budget to Municipal Services fund balance; Road fund balance was \$0 at the end of 2020	-3,300
200-38-92000	APPROP FUND BALANCE - MSF: Reallocate budget to Municipal Services fund balance; Road fund balance was \$0 at the end of 2020	3,300
200-38-92000	APPROP FUND BALANCE - MSF: Payroll/Benefit adjustment for Planner Manager position	73,500
200-38-92000	APPROP FUND BALANCE - MSF: Funding needed for overtime and increased utilities for Road facilities	62,500
200-38-92000	APPROP FUND BALANCE - MSF: Provide funding for increased overtime and associated payroll tax and benefits	3,800
200-38-92000	APPROP FUND BALANCE - MSF: Provide funding for 3 months bond sinking fund for new Road facility	235,500
200-38-92000	APPROP FUND BALANCE - MSF: Provide funding for new full time Facilities Maintenance Manager for new Road facility	38,800
200-38-92500	APP FUND BAL - MSF - PO: Logan Simpson PO 28185 carried over from last year	-64,000
Total Change		350,100

Total Municipal Services Fund Revenues

\$817,900

Expenditures

Dev. Srv. Admin.		Budget: \$110,100	Proposed: \$358,100
200-4175-110	FULL TIME EMPLOYEES: Reverse Payroll Allocation		162,300
200-4175-130	PAYROLL TAXES AND BENEFITS: Reverse Payroll Allocation		85,700
Total Change			248,000

Zoning		Budget: \$795,100	Proposed: \$620,600
200-4180-110	FULL TIME EMPLOYEES: Reverse Payroll Allocation		-162,300
200-4180-110	FULL TIME EMPLOYEES: Payroll adjustment for Planner Manager position		49,300
200-4180-130	EMPLOYEE BENEFITS: Reverse Payroll Allocation		-85,700
200-4180-130	EMPLOYEE BENEFITS: Benefit adjustment for Planner Manager position		24,200
Total Change			-174,500

Road		Budget: \$5,323,000	Proposed: \$5,385,500
200-4415-115	OVERTIME: Updated overtime estimate due to workload and new building		10,000
200-4415-130	EMPLOYEE BENEFITS: Estimated payroll taxes and benefits associated with increased overtime hours		2,500
200-4415-270	UTILITIES: Utilities higher paying for startup on new facility and still using old facility		50,000
200-4415-418	ASPHALT & CONCRETE: Provide funding for cleaning contract for new facility		-10,200
200-4415-620	MISC SERVICES: Cleaning contract for new road facility		10,200
Total Change			62,500

Vegetation Mgmt.		Budget: \$716,400	Proposed: \$720,200
200-4450-115	OVERTIME: Updated overtime estimate due to workload and new building		3,000
200-4450-130	EMPLOYEE BENEFITS: Estimated payroll taxes and benefits associated with increased overtime hours		800
Total Change			3,800



BUDGET AMENDMENT

TRANSACTION DETAIL FOR RESOLUTION 2021-11

June 8, 2021 at 6:00 PM

Public Works		Budget: \$853,100	Proposed: \$891,900
200-4475-110	FULL TIME EMPLOYEES: Provide funding for part time employee hours		-2,000
200-4475-110	FULL TIME EMPLOYEES: New full time Facilities Maintenance manager for new Road facility		22,100
200-4475-120	PART TIME EMPLOYEES: Funding for part time employee hours		2,000
200-4475-130	EMPLOYEE BENEFITS: Payroll taxes and benefits for new Facilities Maintenance Manager for new Road facility		16,700
Total Change			38,800

Trails Management		Budget: \$525,400	Proposed: \$529,200
200-4780-730	IMPROVEMENTS: Hyde Park Canyon Loop and amenity construction grant		3,800
Total Change			3,800

Contributions		Budget: \$2,916,000	Proposed: \$3,316,000
200-4800-921	CONTRIBUTION TO OTHER GOV: Revised estimate for pass through road tax to other entities		400,000
Total Change			400,000

Transfers Out		Budget: \$833,400	Proposed: \$1,068,900
200-4810-310	TRANSFER OUT - DEBT SERVICE: Transfer funding for 3 months bond sinking fund for new Road facility		235,500
Total Change			235,500

Total Municipal Services Fund Expenditures			\$817,900
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VISITOR'S BUREAU		Budget: \$1,167,100	Proposed: \$1,283,800
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Revenues

Contrib./Transfers		Budget: \$224,200	Proposed: \$340,900
230-38-90000	APPROPRIATED FUND BALANCE: Increase Budget for Research and Contributions to CVTheatre/Lyric		116,700
Total Change			116,700

Total Visitor's Bureau Fund Revenues			\$116,700
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Expenditures

Visitor's Bureau		Budget: \$905,100	Proposed: \$1,021,800
230-4780-485	RESEARCH/SURVEY: Monthly analysis of geolocation data from mobile devices		22,200
230-4780-920	CONTRIBUTIONS TO OTHER UNITS: Cache Valley Theatre-Matching funds for microphone pack replacements		25,000
230-4780-920	CONTRIBUTIONS TO OTHER UNITS: Lyric Repertory Company-matching funds production Christmas Carol		37,500
230-4780-920	CONTRIBUTIONS TO OTHER UNITS: American West Heritage - Portable shower-matching grant UORG		25,000
230-4780-920	CONTRIBUTIONS TO OTHER UNITS: Summerfest Sponsorship		7,000
Total Change			116,700

**BUDGET AMENDMENT**

TRANSACTION DETAIL FOR RESOLUTION 2021-11

June 8, 2021 at 6:00 PM

Total Visitor's Bureau Fund Expenditures

\$116,700

CNCL. ON AGING

Budget: \$1,101,900

Proposed: \$1,048,300

Revenues

Contrib./Transfers		Budget: \$624,500	Proposed: \$570,900
240-38-90000	APPROPRIATED FUND BALANCE: Reduce fund balance appropriation for truck purchase added twice in error		-49,200
240-38-90500	APP FUND BALANCE - PO: Rolled PO #20285 Forward that had already been spent in 2020, reverse budget entry		-4,400
Total Change			-53,600

Total Council on Aging Fund Revenues

-\$53,600

Expenditures

SC - Nutrition		Budget: \$629,200	Proposed: \$609,200
240-4970-120	PART TIME EMPLOYEES: Move Budget for Recreation Specialist from Mandated to Non-Mandated		-14,300
240-4970-130	EMPLOYEE BENEFITS: Move Budget for Recreation Specialist from Mandated to Non-Mandated		-1,300
240-4970-260	BUILDINGS & GROUNDS MAINT: Rolled PO #20285 Forward that had already been spent in 2020, reverse budget entry		-4,400
Total Change			-20,000

SC - Sr Center		Budget: \$316,600	Proposed: \$283,000
240-4971-120	PART TIME EMPLOYEES: Move Budget for Recreation Specialist from Mandated to Non-Mandated		14,300
240-4971-130	EMPLOYEE BENEFITS: Move Budget for Recreation Specialist from Mandated to Non-Mandated		1,300
240-4971-740	CAPITALIZED EQUIPMENT: Reduce appropriation for truck purchase added twice in error		-49,200
Total Change			-33,600

Total Council on Aging Fund Expenditures

-\$53,600

REST. TAX FUND

Budget: \$1,669,000

Proposed: \$2,906,700

Revenues

Contrib./Transfers		Budget: \$0	Proposed: \$1,237,700
260-38-90500	APP FUND BAL - PO CARRY OVER: Budget for open PO's		1,237,700
Total Change			1,237,700

Total Restaurant Tax Revenues

\$1,237,700

Expenditures



BUDGET AMENDMENT

TRANSACTION DETAIL FOR RESOLUTION 2021-11

June 8, 2021 at 6:00 PM

Tourism Awards		Budget: \$250,000 Proposed: \$285,000
260-4782-930	TOURISM PROMOTION: Budget for open PO's	35,000
Total Change		35,000

Facility Awards		Budget: \$930,000 Proposed: \$1,965,700
260-4784-905	AIRPORT FACILITIES: Budget for open PO's	310,200
260-4784-920	CULTURAL FACILITIES: Budget for open PO's	90,000
260-4784-925	RECREATION FACILITIES: Budget for open PO's	802,500
260-4784-925	RECREATION FACILITIES: Provide funding for transfer to the General fund for the Fairgrounds awards	-167,000
Total Change		1,035,700

Transfers Out		Budget: \$0 Proposed: \$167,000
260-4810-100	TRANSFER OUT - GENERAL FUND: Overhead fans for the Cache Arena - Restaurant Tax award	39,000
260-4810-100	TRANSFER OUT - GENERAL FUND: Wi-Fi and communications build out - Restaurant Tax award	10,400
260-4810-100	TRANSFER OUT - GENERAL FUND: Fill the pond at the Fairgrounds - Restaurant Tax award	107,700
260-4810-100	TRANSFER OUT - GENERAL FUND: Arena surface rehab - Restaurant Tax award	9,900
Total Change		167,000

Total Restaurant Tax Expenditures	\$1,237,700
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RAPZ TAX FUND	Budget: \$1,989,900	Proposed: \$2,768,200
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Revenues

Contrib./Transfers		Budget: \$0 Proposed: \$778,300
265-38-90500	APP FUND BAL - PO CARRY OVER: Budget for open PO's	778,300
Total Change		778,300

Total RAPZ Tax Fund Revenues	\$778,300
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Expenditures

Facility Awards		Budget: \$1,127,000 Proposed: \$1,774,300
265-4786-920	CULTURAL FACILITIES: Budget for open PO's	60,000
265-4786-925	RECREATION FACILITIES: Budget for open PO's	470,300
265-4786-926	RECREATION - POPULATION AWARDS: Budget for open PO's	117,000
Total Change		647,300

Program Awards		Budget: \$784,000 Proposed: \$915,000
265-4788-920	CULTURAL ORGANIZATIONS: Budget for open PO's	131,000
Total Change		131,000

Total RAPZ Tax Fund Expenditures	\$778,300
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BUDGET AMENDMENT

TRANSACTION DETAIL FOR RESOLUTION 2021-11

June 8, 2021 at 6:00 PM

CCCOG FUND	Budget: \$5,322,000	Proposed: \$9,904,100
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Revenues

Contrib./Transfers		Budget: \$0	Proposed: \$4,582,100
268-38-90500	APP FUND BAL - PO CARRY OVER: Budget for open PO's		4,582,100
Total Change			4,582,100

Total CCCOG Fund Revenues	\$4,582,100
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Expenditures

Road Projects		Budget: \$5,242,100	Proposed: \$9,824,200
268-4420-760	NEW ROAD CONSTRUCTION: Budget for open PO's		4,582,100
Total Change			4,582,100

Total CCCOG Fund Expenditures	\$4,582,100
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CHILD JUST. CNTR.	Budget: \$1,601,500	Proposed: \$1,805,700
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Revenues

Intergovernmental		Budget: \$654,700	Proposed: \$831,000
290-33-14100	FEDERAL GRANT - VOCA: CJC VOCA Grant Revenue - New grant funding awarded for CJC building		85,500
290-33-14105	FEDERAL GRANT - VOCA - SAS: VOCA SAS Grant Revenue - New grant funding awarded for CJC building		66,600
290-33-14105	FEDERAL GRANT - VOCA - SAS: VOCA award allowed to be used for new building, originally in the General fund, should be in CJC fund instead		32,300
290-33-18000	FEDERAL GRANT - CDBG: CDBG grant reduced and used for vehicle purchase instead of new CJC building		-8,100
Total Change			176,300

Contrib./Transfers		Budget: \$946,800	Proposed: \$974,700
290-38-71000	TRANSFER IN - GENERAL FUND: Transfer from the General fund to provide additional funds needed for the CJC building, replacing CDBG funding		27,900
Total Change			27,900

Total Children's Justice Center Fund Revenues	\$204,200
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Expenditures

Child. Justice Cntr		Budget: \$1,601,500	Proposed: \$1,805,700
290-4149-740	EQUIPMENT / FURNITURE: CJC CDBG Grant expense was originally budgeted for CJC building, but awarded use changed to provide 3 new vehicles instead		171,900
290-4149-740	EQUIPMENT / FURNITURE: VOCA award allowed to be used for new building, originally in the General fund, should be in CJC fund instead		32,300
Total Change			204,200



BUDGET AMENDMENT

TRANSACTION DETAIL FOR RESOLUTION 2021-11

June 8, 2021 at 6:00 PM

Total Children's Justice Center Fund Expenditures	\$204,200
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DEBT SERV. FUND	Budget: \$2,794,700	Proposed: \$3,030,200
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Revenues

Contrib./Transfers		Budget: \$2,794,700	Proposed: \$3,030,200
310-38-10200	TRANSFER IN - MUNICIPAL SERV: Funding transferred for 3 months bond sinking fund for new Road facility		235,500
Total Change			235,500

Total Debt Service Fund Revenues	\$235,500
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Expenditures

Contributions		Budget: \$0	Proposed: \$235,500
310-4800-990	CONTRIBUTION TO FUND BALANCE: Funding for 3 months bond sinking fund for new Road facility		235,500
Total Change			235,500

Total Debt Service Fund Expenditures	\$235,500
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CACHE COUNTY COUNCIL MEETING
JUNE 8, 2021

ATTACHMENT 5



CACHE COUNTY RESOLUTION 2021 – 12

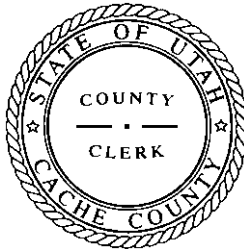
A RESOLUTION TO APPROVE FY2022 AREA PLAN FOR BEAR RIVER HEALTH DEPARTMENT DIVISION OF COUNSELING AND DIVISION OF HEALTH PROMOTIONS

WHEREAS, the County Council of Cache County, Utah, in a regular meeting, lawful notice of which has been given, finds that it is appropriate and necessary to adopt a resolution approving an Area Plan for the Bear River Health Department Division of Counseling and Division of Health Promotions for fiscal year 2022;

NOW, THEREFORE, BE IT RESOLVED by the County Council that the Area Plan for the Bear River Health Department Division of Counseling and Division of Health Promotions for fiscal year 2022 that is attached hereto as Exhibit A is hereby approved.

Adopted by the County Council of Cache County, Utah, this 8th day of June 2021.

CACHE COUNTY COUNCIL



ATTEST:


Gina Worthen, Chair


Jess W. Bradfield, County Clerk/Auditor

FORM D
LOCAL AUTHORITY APPROVAL OF AREA PLAN

IN WITNESS WHEREOF:

The Local Authority approves and submits the attached Area Plan for State Fiscal Year 2022 in accordance with Utah Code Title 17 Chapter 43.

The Local Authority represents that it has been authorized to approve the attached Area Plan, as evidenced by the attached Resolution or other written verification of the Local Authority's action in this matter.

The Local Authority acknowledges that if this Area Plan is approved by the Utah Department of Human Services Division of Substance Abuse and Mental Health (DHS/DSAMH) pursuant to the terms of Contract(s) # _____, the terms and conditions of the Area Plan as approved shall be incorporated into the above-identified contract by reference.

LOCAL AUTHORITY:

By: David Zook
(Signature of authorized Local Authority Official, as provided in Utah Code Annotated)

PLEASE PRINT:

Name: DAVID ZOOK

Title: COUNTY EXECUTIVE

Date: 6/8/2021

CACHE COUNTY COUNCIL MEETING
JUNE 8, 2021

ATTACHMENT 6



CACHE COUNTY RESOLUTION 2021 – 13

A RESOLUTION TO APPROVE FY2022 AREA PLAN FOR BEAR RIVER MENTAL HEALTH SERVICES

WHEREAS, the County Council of Cache County, Utah, in a regular meeting, lawful notice of which has been given, finds that it is appropriate and necessary to adopt a resolution approving an Area Plan for Bear River Mental Health Services for fiscal year 2022;

NOW, THEREFORE, BE IT RESOLVED by the County Council that the Area Plan for Bear River Health Mental Health Services for fiscal year 2022 that is attached hereto as Exhibit A is hereby approved.

Adopted by the County Council of Cache County, Utah, this 8th day of June 2021.

CACHE COUNTY COUNCIL




Gina Worthen, Chair

ATTEST:


Jess W. Bradfield, County Clerk/Auditor

FORM D
LOCAL AUTHORITY APPROVAL OF AREA PLAN

IN WITNESS WHEREOF:

The Local Authority approves and submits the attached Area Plan for State Fiscal Year 2022 in accordance with Utah Code Title 17 Chapter 43.

The Local Authority represents that it has been authorized to approve the attached Area Plan, as evidenced by the attached Resolution or other written verification of the Local Authority's action in this matter.

The Local Authority acknowledges that if this Area Plan is approved by the Utah Department of Human Services Division of Substance Abuse and Mental Health (DHS/DSAMH) pursuant to the terms of Contract(s) # _____, the terms and conditions of the Area Plan as approved shall be incorporated into the above-identified contract by reference.

LOCAL AUTHORITY: Bear River Mental Health

By: David Zook
(Signature of authorized Local Authority Official, as provided in Utah Code Annotated)

PLEASE PRINT:

Name: **DAVID ZOOK**

Title: **COUNTY EXECUTIVE**

Date: **5/27/2021**

CACHE COUNTY COUNCIL MEETING
JUNE 8, 2021

ATTACHMENT 7



CACHE COUNTY RESOLUTION 2021 – 14

A RESOLUTION TO ADOPT SUBSECTION AA OF SECTION 8 OF THE CACHE COUNTY PERSONNEL POLICY AND PROCEDURE MANUAL TITLED DOMESTIC VIOLENCE, SEXUAL VIOLENCE, AND STALKING

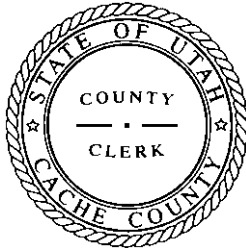
WHEREAS, the County Council of Cache County, Utah, in a regular meeting, lawful notice of which has been given, finds that it is appropriate and necessary to adopt a County personnel policy regarding domestic violence, sexual violence, and stalking;

NOW, THEREFORE, BE IT RESOLVED by the County Council that the domestic violence, sexual violence, and stalking policy attached hereto as Exhibit A is hereby adopted as subsection AA of Section 8 of the Cache County Personnel Policy and Procedure Manual.

Adopted by the County Council of Cache County, Utah, this 8th day of June 2021.

CACHE COUNTY COUNCIL

Gina Worthen, Chair



ATTEST:

Jess W. Bradfield, County Clerk/Auditor



Personnel Policy and Procedures Manual

Section 8: Rules and Regulations

AA. Domestic Violence, Sexual Violence, and Stalking

1. Purpose

This policy is part of Cache County's commitment to a safe and supportive organizational climate and to the prevention and reduction of the occurrence and effects of workplace-related incidents of sexual misconduct, domestic violence, and dating violence (hereinafter "violence"). Violence can be workplace-related even if incidents occur elsewhere. Cache County recognizes that violence presents unique issues for its employees, volunteers, consultants, and contractors (hereinafter "workers").

The purposes and goals of this policy are to:

- institutionalize responsive policies and procedures to assist and support workers who are impacted by violence;
- discipline and hold accountable workers who use violence, which – in certain cases – may include such assistive and supportive measures as requiring counseling; and
- assure that workers who use violence are prohibited from occupying positions that could undermine Cache County's ability to carry out federal Office on Violence Against Women grant-funded projects.

2. Definitions

The following terms have the indicated meanings for purposes of this Subsection AA:

- "Adjudication" includes a conviction or issuance of a final protection order, stalking injunction, court-ordered diversion, or other judicial finding that the employee, volunteer, consultant, or contractor has engaged in domestic violence, dating violence, sexual assault, or stalking.
- "Domestic violence," "dating violence," "sexual assault," and "stalking" have the meanings given in 34 U.S.C. § 12291(a).
- "Sexual misconduct" means sexual assault, stalking, and sexual harassment.
- "Sexual harassment" means unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when this conduct explicitly or implicitly affects an individual's employment, unreasonably interferes with an individual's work performance, or creates an intimidating, hostile, or offensive work environment, whether such activity is carried out by a supervisor or by a co-worker, volunteer, or contractor.
- An individual is considered to be in the "workplace" of Cache County while in, or using the resources of, Cache County's offices or facilities, using its equipment or vehicles, engaging in approved telework, on work-related travel, or otherwise conducting business on behalf of Cache County. The availability and nature of the response to a workplace-related incident may depend on the location at issue.



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- “Workplace-related incidents” of sexual misconduct, domestic violence, and dating violence include acts, attempted acts, or threatened acts by or against employees, consultants, volunteers, or contractors, that occur in the workplace or that occur outside the workplace but have an impact on the workplace or otherwise undermine the ability of Cache County to carry out federal Office on Violence Against Women grant-funded projects.

3. Persons Covered by this Policy

Persons covered by this policy include full and part-time employees, volunteers, consultants, and contractors engaged by - or in any location or event controlled or sanctioned by – Cache County.

4. Statement of Confidentiality

Cache County recognizes and respects a worker's right to privacy and the need for confidentiality and autonomy. Cache County will maintain the confidentiality of a worker's disclosure regarding violence to the extent allowed by law, and unless to do so would result in physical harm to any person and/or jeopardize safety within any location or event controlled by Cache County.

When information must be disclosed to protect the safety of individuals within any location or event controlled by Cache County, Cache County will limit the breadth and content of such disclosure to information reasonably necessary to protect the safety of the disclosing workers and others, and to comply with the law. Cache County will provide advance notice to the worker who disclosed information, to the extent possible, if the disclosure must be shared with other parties in order to maintain safety in any location or event controlled by Cache County or elsewhere.

Cache County will also provide the worker with the name and title of the person to whom Cache County intends to share the worker's statements and will explain the necessity and purpose of the disclosure.

5. Responses to Violence

A. Reporting by Workers with Information About Violence:

Workers who have information about or witness an act of violence perpetrated by another worker, or who have information about or witness violence against a worker, are encouraged to report this information to the Director of Human Resources.

Supervisors who have information about or witness an act of violence perpetrated by another worker or supervisor, or who have information about or witness violence against a worker or supervisor, are required to report this information to the Director of Human Resources.



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B. Responses to Workers Accused of Using Violence

If Cache County receives information that alleges or suggests that a worker has committed an incident of workplace-related violence, or if any manager or supervisor receives information that any worker has engaged in any incident of workplace-related violence, then the matter must be referred to the Director of Human Resources for the purpose of investigating the information or allegation. The Director of Human Resources, with the aid, if needed, of the County Attorney's Office, will conduct a timely investigation of the information or allegation, which investigation must be completed within 45 days of receipt of the information or allegation concerning the alleged incident of violence.

Every worker has a duty to cooperate with such an investigation and failure to do so will result in disciplinary action against the uncooperative worker up to and including termination or severance of a contractual relationship. Additionally, every worker has the duty to be truthful and must disclose all relevant information known to the worker when requested to do so by any person designated by Cache County to investigate an alleged incident of violence. Any worker who fails to be completely truthful or who withholds information will be subject to disciplinary action up to and including termination or severance of a contractual relationship.

At the conclusion of an investigation described herein, the Director of Human Resources will report his or her findings to the County Executive. If the Director of Human Resources concludes, by a preponderance of the evidence, that the worker has engaged in a workplace-related incident of sexual misconduct, domestic violence, or dating violence, then that worker will be subject to disciplinary action up to and including termination or severance of a contractual relationship. The worker might also be required to participate in counseling or other remedial measures.

A worker who is subject to an adjudication, as defined in this Subsection AA, must notify the Director of Human Resources immediately regarding the existence of the adjudication. Failure to disclose the adjudication may result in disciplinary action, up to and including termination from employment or severance of a contractual relationship.

C. Responses to Workers Who Are Found to Have Used Violence

In the event that the Director of Human Resources reports that the worker has engaged in a workplace-related incident of sexual misconduct, domestic violence, or dating violence, or the worker has been found guilty or liable in a criminal or civil action arising from a threat or act of violence, as defined in this Subsection AA, the County Executive will determine whether a continued employment, contractual, or volunteer relationship with the worker would undermine Cache County's ability to carry out federal Office on Violence Against Women ("OVW") grant-funded projects. If the County Executive determines that a continued employment, contractual, or volunteer relationship with the worker would undermine Cache County's ability to carry out OVW grant-funded projects,



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the County Executive will remove the worker from any position that may undermine Cache County's ability to carry out OVW grant-funded projects.

The County Executive may grant an exception and allow an employee, contractor, or volunteer who was previously found to have used violence by any jurisdiction or previous employer or contractee to occupy a position that could otherwise undermine the ability of Cache County to carry out the OVW funded project, so long as the County Executive can establish to that the worker has met the following qualifications:

- no survivor of violence used by the worker, nor any family member or friend of a survivor of violence used by the worker, will encounter the worker in any Cache County-controlled capacity;
- the worker evidences accountability, restoration, and rehabilitation;
- and the mission of the OVW grant-funded project would benefit from the worker's experience.

All terminations of an employment or contractual relationship with a worker pursuant to this provision, as well as any exception granted pursuant to this provision (including the standards Cache County relied upon in granting an exception), must be reported to OVW.

6. Reporting by Workers Who Are Victims/Survivors

Workers who are surviving violence, and workers who are concerned about coworkers who might be victims, are encouraged to provide a report to Cache County. Cache County has designated the Director of Human Resources or any supervisor as persons to whom such reports should be made. The Director of Human Resources will provide community referrals and resources in order to assist workers with their experiences and concerns.

7. Reporting Violation of Policy

A person who wishes to report a violation of this policy should also contact the Director of Human Resources or any supervisor. Cache County prohibits retaliation against any person who makes a report under this policy.

CACHE COUNTY COUNCIL MEETING
JUNE 8, 2021

ATTACHMENT 8

CACHE COUNTY RESOLUTION 2021-15

A RESOLUTION ADOPTING A REVISED CACHE COUNTY FAIRGROUNDS RATE SCHEDULE

WHEREAS, the County Council of Cache County, Utah, in regular meeting, lawful notice of which has been given, finds that it is appropriate and necessary that Cache County adopt a revised rate schedule for building and equipment use at the Cache County Fairgrounds;

NOW THEREFORE, BE IT RESOLVED by the County Council as follows:

Section 1: Rate Schedule.

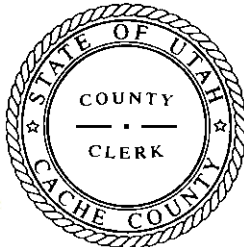
The Cache County Council hereby approves the Cache County Fairgrounds Rate Schedule attached hereto as Exhibit A. The Cache County Council further approves and authorizes the Cache County Executive to negotiate a contract for other items of equal or greater value, as reasonably determined by the County Executive, in lieu of the designated dollar amounts set forth in the Fairgrounds Rate Schedule.

This rate schedule supersedes all prior rate schedules for the Cache County Fairgrounds and associated facilities referenced in this resolution and the attached rate schedule.

Section 2: Effective Date

~~This Resolution shall be effective immediately upon its adoption.~~ *GW*

W. Bradfield
Adopted by the County Council of Cache County, Utah, this 8th day of June, 2021.



ATTEST:

CACHE COUNTY COUNCIL

By: *Gina Worthen*
Gina Worthen, Council Chair

By: *Jess W. Bradfield*
Jess Bradfield, County Clerk/Auditor

Exhibit A

CACHE COUNTY FAIRGROUNDS RATE SCHEDULE

Revised June 8, 2021

[illegible]